



**CONCHO VALLEY**  
COUNCIL OF GOVERNMENTS

**EXECUTIVE COMMITTEE MEETING**

Wednesday, January 8, 2025 at 1:45 p.m.

Concho Valley Council of Governments  
5430 Link Rd, San Angelo, Texas 76904 and via Teleconference

*The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call the CVCOG office at 325-944-9666 at least 24 hours prior to the meeting.*

Join By Zoom Teleconference - <https://us06web.zoom.us/j/81542855571>

\*Meeting ID: **815 4285 5571** \*Passcode: **367502**

833 548 0282 US Toll-free

877 853 5247 US Toll-free

888 788 0099 US Toll-free

833 548 0276 US Toll-free

**Agenda**

**NOTICE:** The Concho Valley Council of Governments may discuss, deliberate and take all appropriate action on any matter listed on this Agenda. Items on this Agenda may be taken out of the order listed. The Executive Committee reserves the right to deliberate in closed session pursuant to 551 of the Texas Government Code. Public comment is limited to five minutes per person on any agenda item.

**BUSINESS**

1. Determination of Quorum and Call to Order
2. Invocation and Pledge of Allegiance
3. Public Comment
4. Consent Agenda
  - a. Consider and take appropriate action concerning the minutes from the December 11, 2024 Meeting.
  - b. Consider and take appropriate action concerning the Staff Travel Report October 2024.

**REGULAR AGENDA**

5. Consider and take appropriate action concerning Checks in excess of \$2,000 for October 2024.
6. Consider and take appropriate action concerning the Budget Comparison Report for Head Start Grant H07 FY 24-25, YTD June 1, 2024 through October 31, 2024.
7. Consider and take appropriate action concerning the Budget Comparison Report for Head Start Nutrition Grant H08 FY 24-25, YTD October 1, 2024 through October 31, 2024.
8. Consider and take appropriate action concerning the Head Start Credit Card/Open Account Summary for October 2024.

9. Consider and take appropriate action concerning the Head Start Grant Funding Approval for a Total Funding Request of \$7,413,457.00.
  - a. Program Operations:  
Head Start - \$4,994,244  
Early Head Start - \$2,333,531
  - b. Training and Technical Assistance:  
Head Start - \$56,824  
Early Head Start - \$28,858
  - c. Federal Funded Enrollment:  
Head Start - 411  
Early Head Start - 128
10. Consider and take appropriate action concerning the Change of Scope Request to the Office of Head Start.
11. Consider and take appropriate action concerning the Head Start Corrective Action Plan finding of the area of noncompliance 1302.90(c)(1)(v).
12. INFORMATION ITEMS AND REPORTS
  - a. Review of the CVCOG Monthly Financials for October 2024 (Balance Sheet, Schedule of Revenue by Source, and Cash Flow) – Michael Meek, Director of Finance
  - b. CVCOG Head Start Director’s Report for October 2024 – Carolina Raymond, Director of Head Start
  - c. Head Start Executive Board Training and Annual ERSEA Training – Stacy Walker, Head Start FAMCO Manager and Ofelia Barron, Head Start ERSEA & Facility Manager
  - d. CVCOG Report – John Austin Stokes, Executive Director
13. Consideration of any other business.
14. ADJOURNMENT

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*The Concho Valley Council of Governments reserves the right to conduct an executive/closed session at any time during the course of this meeting to discuss any matter listed on the agenda posted for this meeting, as needed, pursuant to one or more authorized and applicable exceptions to an open meeting described in Chapter 551 of the Texas Government Code (the Texas Open Meeting Act), including but not limited to the following statutory exceptions: Texas Government Code Sections 551.071 and 551.129 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gift or Donation), 551.074 (Personnel Matters), 551.076 and 551.089 (Deliberation Regarding Security Devices or Security Audits), or 551.087 (Deliberation Regarding Economic Development Negotiations).*

*Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053 this, 31<sup>st</sup> day of December 2024.*



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**Erin Hernandez, Assistant Executive Director**



## EXECUTIVE COMMITTEE MEETING MINUTES Wednesday, December 11, 2024

The Executive Committee of the Concho Valley Council of Governments met on Wednesday, December 11, 2024 at 1:45 p.m. at 5430 Link Rd., San Angelo, Texas 76904 and via Zoom Teleconference.

Members present were:

**Brandon Corbin, Chairman**, Menard County Judge  
**Hal Rose, Secretary**, Kimble County Judge  
**Charlie Bradley**, Schleicher County Judge  
**Lane Carter**, Tom Green County Judge  
**Bill Dendle**, San Angelo ISD Board Member  
**David Dillard**, Concho County Judge  
**Sheree Hardin**, Mason County Judge via Zoom  
**Jody Harris**, Sutton County Judge  
**Jim O'Bryan**, Reagan County Judge  
**Souli Shanklin**, Edwards County Judge  
**Frank Tambunga**, Crockett County Judge  
**Frank Trull**, McCulloch County Judge

Members absent were:

**Molly Criner, Vice-Chairman**, Irion County Judge  
**Lucy Gonzales**, COSA Council Member, District 4  
**Mike Knittel**, Sterling County Judge  
**Hal Spain**, Coke County Judge

Guests present were:

**Cheryl deCordova**, District Director for Senator Charles Perry  
**Kathy Keene**, Regional Director for August Pfluger  
**Lori Wilson**, District Director for State Representative Drew Darby

### **BUSINESS**

Chairman Judge Brandon Corbin announced the presence of a quorum and called the meeting to order at 1:45 p.m.

Judge Hal Rose gave the invocation and led the Pledge of Allegiance.

### **APPROVAL of the Consent Agenda**

- a. Judge Lane Carter made a motion to approve the Meeting Minutes from November 13, 2024. Judge Hal Rose seconded the motion. No questions or discussion. The motion passed unanimously.
- b. Judge Lane Carter made a motion to approve the Staff Travel report from September 2024. Judge Hal Rose seconded the motion. No questions or discussion. The motion passed unanimously.

### **APPROVAL of Checks**

Michael Meek, Director of Finance, presented the checks in excess of \$2,000 written for September 2024. Judge Souli Shanklin made a motion to approve the checks as presented. Judge Hal Rose seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the Budget Comparison for Head Start Nutrition Grant H06**

Carolina Raymond, Director of Head Start, presented the Budget Comparison Report for Head Start Nutrition FY 23-24 Grant H06, YTD October 1, 2023 through September 30, 2024 for approval. Judge Souli Shanklin made a motion to approve the Budget Comparison Report as presented. Judge Hal Rose seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the Budget Comparison for Head Start Grant H07**

Carolina Raymond, Director of Head Start, presented the Budget Comparison Report for Head Start Grant H07 FY 24-25, YTD June 1, 2024 through September 30, 2024 for approval. Judge Souli Shanklin made a motion to approve the Budget Comparison Report as presented. Judge Hal Rose seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the Head Start Credit Card/Open Account Summary Transactions** Carolina Raymond, Director of Head Start, presented the CVCOG Head Start Credit Card/Open Account Summary Transactions for the month of September 2024 for approval. Judge Souli Shanklin made a motion to approve the summary of transactions as presented. Judge Hal Rose seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the Head Start Policies and Procedures**

Carolina Raymond, Director of Head Start, presented the Head Start Policies and Procedures (a. Health Program Services 1302.42, and b. Health Program Services 1302.43) for approval. Judge Souli Shanklin made a motion to approve the Head Start Policies and Procedures as presented. Judge Hal Rose seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the updated Homeland Security Strategic Implementation Plan for 2024-2025**

Mattye Davenport, Homeland Security Planner, presented the updated Homeland Security Strategic Implementation Plan for 2024-2025 for approval. Judge Souli Shanklin made a motion to approve the updated Implementation Plan as presented. Judge Hal Rose seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the use of ACH Payments to Executive Committee Members for travel reimbursements**

Michael Meek, Director of Finance, presented the use of ACH Payments to Executive Committee Members for travel reimbursements for approval. Judge Brandon Corbin made a motion to approve the use of ACH Payments as presented. Judge Charlie Bradley seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the budget adjustment to Texas Commission on Environmental Quality (TCEQ) concerning the Solid Waste budget**

Erin Hernandez, Assistant Executive Director, presented the budget adjustment to Texas Commission on Environmental Quality (TCEQ) concerning the Solid Waste budget for approval. Judge Charlie Bradley made a motion to approve the budget adjustment as presented. Judge Hal Rose seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the allocation amounts for CVCOG Regional Solid Waste grant applications for FY 24-25 – Second Biennium**

Erin Hernandez, Assistant Executive Director, presented the allocation amounts for CVCOG Regional Solid Waste grant applications for FY 24-25 – Second Biennium for approval. Judge Souli Shanklin made a motion to approve the allocation amounts as presented. Judge Hal Rose seconded the motion. No questions or discussion. The motion passed unanimously.

**APPROVAL of the Executive Director to enter into MOUs with Kimble, Mason, and Menard Counties to lead the Tri-County Mental Health Project with Frontera Healthcare**

John Austin Stokes, Executive Director, presented the request for the Executive Director to enter into MOUs with Kimble, Mason, and Menard Counties to lead the Tri-County Mental Health Project with Frontera Healthcare for approval. Prior to the vote taking place, Judge Brandon Corbin, Judge Hal Rose, and Judge Sheree Hardin recused themselves from this vote due to the potential conflict of interest since the vote directly affects their counties. Judge Souli Shanklin made a motion to approve the request as presented. Judge Jim O’Bryan seconded the motion. No questions or discussion. The motion passed unanimously.

**INFORMATION ITEMS & REPORTS**

- a. Michael Meek, Director of Finance, gave the report of the CVCOG Monthly Financials for September 2024. He gave an overview of the balance sheet, schedule of revenue and cash flow.
- b. Carolina Raymond, Director of Head Start, gave a report on the operations, enrollment and disability numbers for the Head Start and Early Head Start Centers for the month of September 2024. Ms. Raymond also provided an update on Head Start’s Self-Assessment Goals, and the Self-Assessment Calendar for 2024-2025.
- c. John Austin Stokes, Executive Director, gave a brief overview of items that the COG is working on. Mr. Stokes asked Lori Wilson, District Director for State Representative Drew Darby, to introduce a guest in attendance; Sean Semco, Program Specialist in the Disaster Assessment and Recovery (DAR). Mr. Semco gave a brief overview of the program and what it entails. Mr. Stokes then introduced Daniel Martinez, the COG’s new Director of the Senior Volunteer Programs department. Mr. Stokes along with Cheryl deCordova informed the committee members on the Zoom that was to be held for Senator Perry’s office.

**ADJOURNMENT**

There being no further business to discuss, Judge Souli Shanklin made a motion to adjourn the meeting. Judge Hal Rose seconded the motion. Meeting adjourned at 2:18 p.m.

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Duly adopted at a meeting of the Executive Committee of the Concho Valley Council of Governments on this 8<sup>th</sup> day of January 2025.

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Judge Hal Rose - Chairman

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Judge Frank Tambunga, Vice-Chairman



**CVCOG**  
 Check/Voucher Register  
 From 10/1/2024 Through 10/31/2024

Document Nur	Document Date	Name	Transaction Description	Document Amount
196254	10/1/2024	ABILA, INC (Community Brands Holdco, LLC)	Microix hosting, MIP Cloud: Executive View User(s), MIP Clou	2,523.49
196256	10/1/2024	AMERITAS LIFE INSURANCE CORP	010-028641-00001 Employee Dental Premium 09/01/2024-09/30/20	8,617.12
196270	10/1/2024	Brandon Sanders	PP 09/01/24 thru 09/15/24	2,846.85
196271	10/1/2024	SNIDER TECHNOLOGY SERVICES, LLC	Monthly SOPHOS Firewall and Cloud Services Agreement for	2,610.00
196272	10/1/2024	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	5,504.13
	10/1/2024	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kitc	4,488.17
	10/1/2024	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	3,922.43
	10/1/2024	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kitc	4,161.70
196275	10/1/2024	TXU ENERGY RETAIL COMPANY LLC	Electricity usage for Head Start sites: service range 07/15/	6,804.90
196289	10/8/2024	CITY OF BRADY	Congregate Meals Brady 08-24	4,837.90
196290	10/8/2024	CITY OF SAN ANGELO AGING PROGRAM	Congregate Meals COSA 08-24	18,613.54
196291	10/8/2024	CITY OF SONORA	Congregate Meals SONORA 08-24	2,905.10
196292	10/8/2024	CITY OF SONORA	HDM SONORA 08-24	10,420.02
196293	10/8/2024	COKE COUNTY	HDM Meals Coke 08-24	2,829.56
196294	10/8/2024	CTWP	HS Copier Lease September 2024 - 08/30/24 to 09/29/24	2,426.17
196298	10/8/2024	HELPING HANDS FOR THE ELDERLY, INC.	HDM Meals HH 08-24	4,147.32
196300	10/8/2024	KIMBLE COUNTY SCBA	Congregate Meals KMOW 08-24	2,949.84
	10/8/2024	KIMBLE COUNTY SCBA	HDM Meals KMOW 08-24	2,919.92
196301	10/8/2024	KIMBLE COUNTY	Reimbursement to Kimble County for incurred costs related to	17,661.50
196308	10/8/2024	Mason County - Nutrition Program	Congregate Meals MASON 08-24	4,119.00
	10/8/2024	Mason County - Nutrition Program	HDM MASON 08-24	5,050.39
196310	10/8/2024	Roderick Mays dba Ready Maids Cleaning Services LLC	5430 Link - September 2024 Janitorial Srvc	11,666.63
196320	10/15/2024	AT&T -5001	911 91514006536056 Monitoring Srvc 08/01/24 - 08/31/24	2,070.00
196322	10/15/2024	BANK & TRUST	Health Savings Act for payroll 10/15/2024	2,355.98
	10/15/2024	BANK & TRUST	Health Savings Act for payroll 9/30/2024	2,414.58
196326	10/15/2024	CITY OF BRADY	HDM Meals Brady 08-24	5,459.88
196330	10/15/2024	DELL MARKETING L.P.	Purchase of 8 desktop computers for AAA staff	14,185.68
196331	10/15/2024	TEXAS DEPARTMENT OF INFORMATION RESOURCES	911 Cstmr Code PA30000TSD ESINet AVPN Managed Circuits and M	43,501.97
196339	10/15/2024	INTRADO LIFE & SAFETY, INC	Intrado Maintenance Coverage 09/1/24-08/31/25 (Year 2 of 2)	85,888.00
	10/15/2024	INTRADO LIFE & SAFETY, INC	Intrado Power Metrics Coverage 09/01/24-08/31/25 (Year 2 of	40,078.00
196346	10/15/2024	MENARD COUNTY	HDM Meals Menard 08-24	3,265.02
196350	10/15/2024	NATIONWIDE RETIREMENT SOLUTIONS	NACO & Roth 457B payroll 10/15/2024	3,327.50
	10/15/2024	NATIONWIDE RETIREMENT SOLUTIONS	NACO & Roth 457B payroll 9/30/2024	3,327.50
196351	10/15/2024	National Bank Products	Public Education handout pens	4,294.20
196356	10/15/2024	SAN ANGELO HEALTH FOUNDATION	Return of unexpended grant funds for VISTA Community	9,045.71
196359	10/15/2024	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	2,417.25
	10/15/2024	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kitc	3,731.77

**CVCOG**  
 Check/Voucher Register  
 From 10/1/2024 Through 10/31/2024

Document Nur	Document Date	Name	Transaction Description	Document Amount
	10/15/2024	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	3,232.25
	10/15/2024	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kitc	4,539.22
196360	10/15/2024	TEXAS COMMUNICATIONS	Dispatch console & supporting equipment for Mason County - P	42,642.53
196366	10/29/2024	AMERICAN UNITED LIFE INSURANCE COMPANY	G 00620509 Employees Life Premium 10/01/24-10/31/24	9,468.57
196373	10/29/2024	Alexander Dingle dba Brothers Plumbing	Rio Vista HS/EHS service to install new ice machine in kitch	2,606.58
196376	10/29/2024	CITY OF BRADY	HDM Meals Brady 09-24	5,511.78
196378	10/29/2024	CITY OF SAN ANGELO AGING PROGRAM	Congregate Meals COSA 09-24	8,166.51
196379	10/29/2024	CITY OF SONORA	Congregate Meals SONORA 09-24	2,758.80
196380	10/29/2024	CITY OF SONORA	HDM SONORA 09-24	9,333.00
196381	10/29/2024	Cobb Fendley & Associates Inc	Phase 1 Regional Broadband Plan Development, Task 3 Strategi	13,216.00
196382	10/29/2024	COKE COUNTY	HDM Meals Coke 09-24	2,862.98
196384	10/29/2024	CVCOG TRANSIT DISTRICT	AAA Client urban bus trips for billing period 09/01/2024-09/	9,040.00
196387	10/29/2024	TEXAS DEPARTMENT OF INFORMATION RESOURCES	911 Cstmr Code PA30000TSD ESINet AVPN Managed Circuits and M	40,824.78
196390	10/29/2024	HELPING HANDS FOR THE ELDERLY, INC.	Congregate Meals HH 09-24	2,060.64
	10/29/2024	HELPING HANDS FOR THE ELDERLY, INC.	HDM Meals HH 09-24	3,947.06
196393	10/29/2024	INTRADO LIFE & SAFETY, INC	Text to 911 services for CVCOG region 09/01/24 - 08/31/25.	24,090.00
196394	10/29/2024	KIMBLE COUNTY SCBA	Congregate Meals KMOW 09-24	2,544.96
	10/29/2024	KIMBLE COUNTY SCBA	HDM Meals KMOW 09-24	3,087.88
196401	10/29/2024	Mason County - Nutrition Program	HDM MASON 09-24	3,217.70
196402	10/29/2024	MENARD COUNTY	HDM Meals Menard 09-24	3,186.45
196406	10/29/2024	SAN ANGELO ISD	Day HS/EHS and Rio Vista HS/EHS annual building rent from	89,279.00
196409	10/29/2024	Sysco West Texas	Rio Vista HS/EHS purchase of nutrition items for children an	3,707.75
	10/29/2024	Sysco West Texas	Day HS/EHS purchase of nutrition items for children and kitc	3,956.92
196411	10/29/2024	TXU ENERGY RETAIL COMPANY LLC	Electricity usage for Head Start sites: service range 08/13/	5,141.40
2124	10/16/2024	CB Amazon	Purchase of 12 Blink Mini cameras, 5 Echo Show 8s, 12 sets o	2,114.65
2145	10/16/2024	CB City of San Angelo	Day HS/EHS water utility service from 06/06/24 to 07/08/24 (	3,652.17
2148	10/16/2024	CB Concho Valley Electric Cooperative, Inc.	Elec service for Link RD, CVT shop and light poles 6/20/24-7	3,448.28
2158	10/16/2024	CB Frontier Communications	911 Selective Routing 07/19/24 -08/18/24 Prev invoice used w	6,521.58
2180	10/16/2024	CB Optimum	Internet acc# 7309688011 July-24 & 8/1/24-8/31/24 ~ CBG	2,000.00
9064	10/8/2024	FF Aging Texas Conference	Registration Fee for Aging in Texas Conference TR FF	2,850.00
9109	10/29/2024	FF AccessAbility First Foundation	Purchase of tables for Respite Event August Planning TR FF	2,080.43
Report Total				678,478.59



**CVCOG**

Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25  
From 6/1/2024 Through 10/31/2024

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
H07	HHS-ACF Grant H07, Head Start FY 24-25				
004	Revenue				
4173000	HHS-ACF Head Start CFDA 93.600	7,905,077.00	3,074,572.74	(4,830,504.26)	38.89%
4411000	IK Contributions	1,853,365.00	521,408.15	(1,331,956.85)	28.13%
4523000	Local Revenue	9,201.11	7,044.29	(2,156.82)	76.55%
<b>Total 004</b>	<b>Revenue</b>	<b>9,767,643.11</b>	<b>3,603,025.18</b>	<b>(6,164,617.93)</b>	<b>36.89%</b>
400	Head Start CAN NO 9-G064122				
5110000	General Wages	2,429,666.00	1,006,792.07	1,422,873.93	41.43%
5119000	Holiday Work Time	3,160.02	1,316.44	1,843.58	41.65%
5150000	Vacation Time Allocation	27,297.70	11,373.71	15,923.99	41.66%
5151000	Medicare Tax	34,188.36	14,056.19	20,132.17	41.11%
5172000	Workers Comp Insurance	33,756.02	14,064.95	19,691.07	41.66%
5173000	SUTA	2,992.85	1,246.85	1,746.00	41.66%
5174000	Health Insurance Benefit	728,848.82	303,686.93	425,161.89	41.66%
5175000	Dental Insurance Benefit	25,892.54	10,158.58	15,733.96	39.23%
5176000	Life Insurance Benefit	17,047.55	7,080.22	9,967.33	41.53%
5177000	HSA Insurance Benefit	30,041.92	4,202.98	25,838.94	13.99%
5181000	Retirement	277,232.22	110,897.06	166,335.16	40.00%
5199000	Indirect Allocation	256,596.00	106,914.71	149,681.29	41.66%
5200000	Employee Health and Welfare	8,741.29	-	8,741.29	0.00%
5206000	HR Service Center	145,847.04	56,171.85	89,675.19	38.51%
5207000	Procurement Service Center	69,324.43	26,747.68	42,576.75	38.58%
5208000	Information Technology Service Center	86,760.16	66,065.56	20,694.60	76.14%
5291000	Contract Services	49,545.00	14,653.83	34,891.17	29.57%
5293000	HS Health & Disab Svc	6,451.18	-	6,451.18	0.00%
5294000	HS Policy Council	897.69	-	897.69	0.00%
5295000	HS Nutrition Service	6,058.40	-	6,058.40	0.00%
5296000	HS Parent Service	3,022.43	1,090.48	1,931.95	36.07%
5309000	Travel-In Region	1,872.68	-	1,872.68	0.00%
5310000	Travel-Out of Region	2,288.32	-	2,288.32	0.00%
5351000	Fuel	1,100.75	458.64	642.11	41.66%
5361000	Vehicle Maintenance	571.75	237.97	333.78	41.62%
5413000	HS Site Rent	90,000.15	70,189.35	19,810.80	77.98%
5433000	HS Site Center Utilities	77,615.59	32,339.76	45,275.83	41.66%
5451000	Facility Allocation	74,185.98	19,740.28	54,445.70	26.60%
5453000	HS Site Center Bldg Maint	106,151.90	44,229.60	61,922.30	41.66%
5506000	Janitorial and Facility Supplies	15,624.61	-	15,624.61	0.00%
5509000	HS Delegate Supplies	44,266.58	-	44,266.58	0.00%

**CVCOG**

Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25  
From 6/1/2024 Through 10/31/2024

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
5510000	Supplies	30,571.32	11,323.18	19,248.14	37.03%
5512000	HS Class Room Supplies	89,871.89	36,548.62	53,323.27	40.66%
5514000	HS Medical Supplies	6,491.42	1,262.85	5,228.57	19.45%
5515000	HS Disability Supplies	3,160.56	72.30	3,088.26	2.28%
5518000	HS Diapers and Wipes	16,441.06	2,642.41	13,798.65	16.07%
5622000	Internal Computer/Software	77,556.64	16,768.91	60,787.73	21.62%
5632000	Copier	28,874.03	12,030.54	16,843.49	41.66%
5711000	Insurance	8,617.60	2,526.24	6,091.36	29.31%
5721000	Printing	1,530.70	-	1,530.70	0.00%
5722000	Ads & Promotions	1,913.61	-	1,913.61	0.00%
5734000	HS Capital Playground	521,620.00	-	521,620.00	0.00%
5753000	Dues and fees	2,449.36	1,020.21	1,429.15	41.65%
5760000	HS Site Center Communications	19,458.54	8,107.55	11,350.99	41.66%
5762000	Postage/freight	1,148.71	196.03	952.68	17.06%
5791000	Other	3,489.89	-	3,489.89	0.00%
5796000	Safety	1,606.63	669.33	937.30	41.66%
Total 400	Head Start CAN NO 9-G064122	(5,471,847.89)	(2,016,883.86)	3,454,964.03	36.86%
401	Early Head Start CAN NO 9-G064122				
5110000	General Wages	1,323,896.89	551,623.45	772,273.44	41.66%
5119000	Holiday Work Time	1,232.11	513.11	719.00	41.64%
5150000	Vacation Time Allocation	6,044.79	2,338.73	3,706.06	38.69%
5151000	Medicare Tax	18,463.17	7,662.55	10,800.62	41.50%
5172000	Workers Comp Insurance	16,608.87	6,920.19	9,688.68	41.66%
5173000	SUTA	1,105.74	460.58	645.16	41.65%
5174000	Health Insurance Benefit	393,452.69	163,938.61	229,514.08	41.66%
5175000	Dental Insurance Benefit	13,417.18	5,568.87	7,848.31	41.50%
5176000	Life Insurance Benefit	9,623.00	4,006.80	5,616.20	41.63%
5177000	HSA Insurance Benefit	5,569.35	2,289.10	3,280.25	41.10%
5181000	Retirement	146,018.22	60,734.98	85,283.24	41.59%
5199000	Indirect Allocation	139,288.00	58,036.49	81,251.51	41.66%
5200000	Employee Health and Welfare	1,544.58	-	1,544.58	0.00%
5206000	HR Service Center	24,018.44	14,219.56	9,798.88	59.20%
5207000	Procurement Service Center	11,260.01	6,799.83	4,460.18	60.38%
5208000	Information Technology Service Center	28,906.96	17,699.76	11,207.20	61.23%
5291000	Contract Services	13,310.70	5,546.04	7,764.66	41.66%
5293000	HS Health & Disab Svc	41.00	-	41.00	0.00%
5294000	HS Policy Council	11.01	-	11.01	0.00%
5295000	HS Nutrition Service	42.23	-	42.23	0.00%

**CVCOG**  
Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25  
From 6/1/2024 Through 10/31/2024

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
5296000	HS Parent Service	1,192.25	496.48	695.77	41.64%
5309000	Travel-In Region	88.03	-	88.03	0.00%
5310000	Travel-Out of Region	41.52	-	41.52	0.00%
5351000	Fuel	57.34	22.27	35.07	38.83%
5413000	HS Site Rent	31,111.09	26,839.65	4,271.44	86.27%
5433000	HS Site Center Utilities	29,350.96	12,228.10	17,122.86	41.66%
5451000	Facility Allocation	8,451.55	4,432.85	4,018.70	52.45%
5453000	HS Site Center Bldg Maint	31,600.55	13,166.58	18,433.97	41.66%
5506000	Janitorial and Facility Supplies	52.80	-	52.80	0.00%
5510000	Supplies	11,544.01	4,809.97	6,734.04	41.66%
5512000	HS Class Room Supplies	20,000.52	4,264.86	15,735.66	21.32%
5514000	HS Medical Supplies	680.91	417.03	263.88	61.24%
5515000	HS Disability Supplies	247.20	81.70	165.50	33.05%
5518000	HS Diapers and Wipes	3,440.48	1,404.08	2,036.40	40.81%
5622000	Internal Computer/Software	19,000.24	5,860.93	13,139.31	30.84%
5632000	Copier	7,665.28	3,193.46	4,471.82	41.66%
5711000	Insurance	1,615.20	427.10	1,188.10	26.44%
5721000	Printing	1,625.53	677.23	948.30	41.66%
5722000	Ads & Promotions	606.64	-	606.64	0.00%
5753000	Dues and fees	763.17	101.83	661.34	13.34%
5760000	HS Site Center Communications	5,249.33	2,187.20	3,062.13	41.66%
5762000	Postage/freight	664.42	-	664.42	0.00%
5796000	Safety	1,041.39	184.51	856.88	17.71%
Total 401	Early Head Start CAN NO 9-G064122	(2,329,945.35)	(989,154.48)	1,340,790.87	42.45%
402	Head Start T&TA CAN NO 9-G064120				
5308000	Head Start T & T A	56,824.00	37,277.29	19,546.71	65.60%
Total 402	Head Start T&TA CAN NO 9-G064120	(56,824.00)	(37,277.29)	19,546.71	65.60%
403	Early Head Start T&TA CAN NO 9-G064121				
5308000	Head Start T & T A	28,858.00	13,747.44	15,110.56	47.63%
Total 403	Early Head Start T&TA CAN NO 9-G064121	(28,858.00)	(13,747.44)	15,110.56	47.64%
407	Head Start Nutrition				
5295000	HS Nutrition Service	200.00	107.91	92.09	53.95%
5513000	HS Food Serv Sup	17,401.76	17,401.76	-	100.00%
Total 407	Head Start Nutrition	(17,601.76)	(17,509.67)	92.09	99.48%

**CVCOG**

Summary Budget Comparison - DIR-Grant H07, Head Start FY 24-25  
From 6/1/2024 Through 10/31/2024

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance - Original	Percent Total Budget Used - Original
409	Head Start InKind				
6791000	InKind Other	1,853,365.00	521,408.15	1,331,956.85	28.13%
<b>Total 409</b>	<b>Head Start InKind</b>	<b>(1,853,365.00)</b>	<b>(521,408.15)</b>	<b>1,331,956.85</b>	<b>28.13%</b>
997	Non Project				
5200000	Employee Health and Welfare	4,099.20	2,049.60	2,049.60	50.00%
5510000	Supplies	251.92	163.71	88.21	64.98%
5512000	HS Class Room Supplies	4,829.99	4,829.99	-	100.00%
5753000	Dues and fees	20.00	0.99	19.01	4.95%
<b>Total 997</b>	<b>Non Project</b>	<b>(9,201.11)</b>	<b>(7,044.29)</b>	<b>2,156.82</b>	<b>76.56%</b>
<b>Total Expenditures</b>		<b>(9,767,643.11)</b>	<b>(3,603,025.18)</b>	<b>6,164,617.93</b>	<b>36.89%</b>
	Head Start (Project 400, 402)	(5,528,671.89)	(2,054,161.15)	3,474,510.74	37.15%
	Early Head Start (Project 401, 403)	(2,358,803.35)	(1,002,901.92)	1,355,901.43	42.52%
	CACFP (Project 407)	(17,601.76)	(17,509.67)	92.09	99.48%
	<b>Total Federal</b>	<b>(7,905,077.00)</b>	<b>(3,074,572.74)</b>	<b>4,830,504.26</b>	<b>38.89%</b>
	<b>Total Non-Federal, includes any Local Funds</b>	<b>(1,862,566.11)</b>	<b>(528,452.44)</b>	<b>1,334,113.67</b>	<b>28.37%</b>
	<b>Grand Total Head Start Expenditures</b>	<b>(9,767,643.11)</b>	<b>(3,603,025.18)</b>	<b>6,164,617.93</b>	<b>36.89%</b>
	<b>Non-Federal Percentage of Total Expenditures</b>	<b>14.67%</b>	<b>match of 20%</b>		
	Head Start Admin Expenditures	312,907.93			
	Administrative Indirect Expenditures	164,951.20			
	<b>Total Administrative Costs</b>	<b>477,859.13</b>			
	<b>Administrative Percentage of Approved Budget</b>	<b>13.26%</b>	<b>max of 15%</b>		

**CVCOG**  
 Summary Budget Comparison - DIR-Grant H08, CACFP Head Start Nutrition 24-25  
 From 10/1/2024 Through 10/31/2024

Account Code	Account Title	YTD Budget \$ - Original	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used - Original
H08	Grant H08, CACFP Head Start Nutrition FY 24-25				
004	Revenue				
4221000	CACFP Nutrition CFDA 10.558	769,173.60	69,439.94	(699,733.66)	9.02%
Total 004	Revenue	769,173.60	69,439.94	(699,733.66)	9.03%
407	Head Start Nutrition				
5110000	General Wages	89,114.62	6,519.25	82,595.37	7.31%
5151000	Medicare Tax	1,292.00	79.93	1,212.07	6.18%
5172000	Workers Comp Insurance	3,433.00	327.26	3,105.74	9.53%
5173000	SUTA	36.00	31.40	4.60	87.22%
5174000	Health Insurance Benefit	35,693.00	1,684.01	34,008.99	4.71%
5175000	Dental Insurance Benefit	1,462.00	58.99	1,403.01	4.03%
5176000	Life Insurance Benefit	706.00	29.66	676.34	4.20%
5177000	HSA Insurance Benefit	3,868.00	9.74	3,858.26	0.25%
5181000	Retirement	9,912.00	717.11	9,194.89	7.23%
5199000	Indirect Allocation	5,025.00	680.93	4,344.07	13.55%
5291000	Contract Services	35,000.00	75.00	34,925.00	0.21%
5295000	HS Nutrition Service	482,431.98	47,872.51	434,559.47	9.92%
5513000	HS Food Serv Sup	101,000.00	8,988.96	92,011.04	8.89%
5761000	Communications	200.00	0.00	200.00	0.00%
Total 407	Head Start Nutrition	(769,173.60)	(67,074.75)	702,098.85	8.72%
Report Difference		0.00	2,365.19	2,365.19	100.00%

**Head Start Credit Card/Open Account Transactions Summary  
(Detail Attached)**

<b>Head Start Transactions</b>	<b>October, 2024</b>
Citibank P-Card	12,690.09
Dean's Dairy	6,376.55
First Financial Credit Card	10,483.93
Lowe's Pay and Save	773.20
Sysco Food Services	44,545.31
West Texas Fire Extinguisher	5,286.97
	<hr/>
	\$ 80,156.05
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CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5296000	HS Parent Service	10/3/2024	030911	Head Start purchase of supplies for parent meeting and office CB HS2	66.95
5296000	HS Parent Service	10/7/2024	032346	Head Start purchase of snacks for October parent meeting and supplies CB HS	38.78
5296000	HS Parent Service	10/8/2024	0845819-4048203	Head Start purchase of sticker packs for MHMR event CBG	59.97
5296000	HS Parent Service	10/8/2024	1067925-4367434	Head Start purchase of background and decorations for MHMR event CBG	54.34
5296000	HS Parent Service	10/8/2024	4072989-4350623	Head Start purchase of hanging decorations for MHMR event CBG	7.14
5296000	HS Parent Service	10/8/2024	6342962-9889811	Head Start purchase of Cookie Monster foil balloon for MHMR event CBG	6.80
5296000	HS Parent Service	10/8/2024	9143557-7655423	Head Start purchase of cookie packages for MHMR event CBG	219.24
5296000	HS Parent Service	10/8/2024	9809513-4414602	Head Start purchase of decoration for MHMR event CBG	44.99
5296000	HS Parent Service	10/17/2024	022358	Day HS/EHS and Rio Vista HS/EHS purchase of packing tape for clothing drive and MHMR Trunk or Treat event CB HS	47.74
5296000	HS Parent Service	10/18/2024	010067	Head Start purchase of items for community trunk or treat CB HS2	59.91
5296000	HS Parent Service	10/22/2024	017415-012825	Eldorado HS purchase of water bottles, flash cards, chalk, bubbles, and bags for Community Health Fair event CB HS	52.50
5308000	Head Start T & T A	10/30/2024	164848	CLASS certification extension for M.M. CB HS2	80.00
5361000	Vehicle Maintenance	10/2/2024	054585	Head Start purchase of car wash for program vehicle CB HS	8.95
5433000	HS Site Center Utilities	9/11/2024	221727-180106 08-24	Day HS/EHS water utility service from 08/09/24 to 09/09/24 (acct# 221727-180106) CBG	182.83

CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5433000	HS Site Center Utilities	9/30/2024	0691-001316417	Rio Vista Head Start trash service for acct# 3-0691-2402993 from 10/01/24 to 10/31/24, including waste/recycling overage from 09/18/24 CBG	622.03
5433000	HS Site Center Utilities	9/30/2024	0691-001316780	Day Head Start trash service for acct# 3-0691-2405694 from 10/01/24 to 10/31/24 CBG	947.94
5433000	HS Site Center Utilities	10/2/2024	221727-179684 09-24	Rio Vista HS/EHS water utility service from 08/29/24 to 09/27/24 (acct# 221727-179684) CBG	658.23
5433000	HS Site Center Utilities	10/15/2024	05-0560-02 09-24	Eden HS water, garbage, and sewer service from 09/15/24 to 10/15/24 CBG	240.85
5453000	HS Site Center Bldg Maint	10/1/2024	rm3qqsw7j8y	Professional Commercial Security Monitoring, Fire Alarm Monitoring, and Commercial Security Service Agreement for Day (Invoice I168843) and Rio Vista (Invoice I168846) Head Start sites from 10/01/24 to 10/31/24 CBG	155.00
5453000	HS Site Center Bldg Maint	10/24/2024	3004747	Day HS/EHS purchase of play sand - 15 bags CBG	94.85
5453000	HS Site Center Bldg Maint	10/24/2024	76098	Day HS purchase of supplies to repair holes and replace door sweeps CB FAC	193.61
5453000	HS Site Center Bldg Maint	10/24/2024	98147	Day EHS purchase of Hisense 14K window A/C unit and lock for room 17 CB FAC	552.48
5453000	HS Site Center Bldg Maint	10/25/2024	2410-057427	Day EHS purchase of supplies to repair window screen for room 17 CB FAC	14.60
5453000	HS Site Center Bldg Maint	10/29/2024	1242542	Rio Vista HS/EHS purchase of new gate closure and installation CBG2	450.00
5510000	Supplies	9/30/2024	6772683-6654612	Head Start purchase of monthly dividers with 12 tabs (3 10-packs) CBG	45.87
5510000	Supplies	10/3/2024	030911	Head Start purchase of supplies for parent meeting and office CB HS2	77.45
5510000	Supplies	10/3/2024	4524479-3656268 CM	Menard HS/EHS refund for undelivered trash can damaged in shipment CBG	(49.00)



CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5510000	Supplies	10/3/2024	4807810-0850602	Menard HS/EHS purchase of trash cans (2) CBG	90.16
5510000	Supplies	10/4/2024	1998310-5913046	Day EHS purchase of expanding file folders for family service worker CBG	29.94
5510000	Supplies	10/7/2024	032346	Head Start purchase of snacks for October parent meeting and supplies CB HS	31.12
5510000	Supplies	10/8/2024	6638540-0933853	Rio Vista HS/EHS purchase of toner for fax machine CBG	41.99
5510000	Supplies	10/10/2024	9522833-0592231	Rio Vista HS/EHS purchase of replacement mop pads CBG	56.24
5510000	Supplies	10/17/2024	5907442-1655437	Menard Head Start purchase of toner cartridges CBG2	193.78
5510000	Supplies	10/18/2024	4966022-5649815	Rio Vista EHS purchase of shoe covers CBG2	8.09
5510000	Supplies	10/18/2024	4966022-564981...	Rio Vista EHS purchase of shoe covers CBG2	23.94
5510000	Supplies	10/18/2024	9435810-7995457	Ozona HS purchase of vacuum and pencil sharpener CBG2	159.99
5510000	Supplies	10/21/2024	7870286-9605030	Head Start purchase of laminating sheets (5 boxes) for all centers CBG2	96.75
5510000	Supplies	10/21/2024	806977584451	Head Start purchase of Canon MAXIFY GX2020 wireless printer for Admin staff member office (ERSEA) CBG2	299.99
5510000	Supplies	10/22/2024	0062784-3933004	Day HS/EHS purchase of bookends, dividers, and binders CBG2	135.56
5510000	Supplies	10/22/2024	7395649-7065027	Day HS/EHS purchase of mop heads (6-pack) CBG2	25.42
5510000	Supplies	10/22/2024	9621668-1391403	Day HS/EHS purchase of desk organizer CBG2	27.98
5510000	Supplies	10/22/2024	9722879-2698609	Rio Vista HS/EHS purchase of hanging file folders for family service workers CBG2	94.50
5512000	HS Class Room Supplies	10/3/2024	5016837-5945816	Day HS/EHS purchase of cabinet locks for classrooms CBG	15.98

CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5512000	HS Class Room Supplies	10/7/2024	2000124-00588515	Day HS/EHS purchase of Tide pods - 4 containers CBG	79.76
5512000	HS Class Room Supplies	10/9/2024	1038884-5781004	Rio Vista HS/EHS purchase of Dymo labeling tape (2 clear, 2 white) CBG	78.54
5512000	HS Class Room Supplies	10/9/2024	8160829-0441064	Day HS/EHS purchase of gallon bottles with child safety lids for sanitizing solution CBG	50.94
5512000	HS Class Room Supplies	10/11/2024	5353454-5901067	Rio Vista HS/EHS purchase of double-sided tape with dispenser and scissors CBG2	16.25
5512000	HS Class Room Supplies	10/18/2024	8901005-9703452	Ozona HS purchase of portable CD player CBG2	39.98
5512000	HS Class Room Supplies	10/18/2024	9435810-7995457	Ozona HS purchase of vacuum and pencil sharpener CBG2	16.98
5512000	HS Class Room Supplies	10/23/2024	10225176508	Day HS/EHS purchase of shop rags - 13 boxes CBG2	220.74
5512000	HS Class Room Supplies	10/28/2024	6004781-8372238	Eldorado HS purchase of patio umbrellas (2) CBG2	119.98
5518000	HS Diapers and Wipes	10/3/2024	10217672161	Day EHS purchase of 6 boxes size 5 diapers CBG	239.88
5518000	HS Diapers and Wipes	10/24/2024	10225573582	Rio Vista HS/EHS purchase of assorted diapers CBG2	769.62
5518000	HS Diapers and Wipes	10/24/2024	26345788	Rio Vista HS/EHS purchase of assorted diapers CBG2	1,222.98
5622000	Internal Computer/Software	10/7/2024	20959	Head Start service to replace screen and digitizer for iPad 9 (asset #911894) CBG	159.00
5760000	HS Site Center Communications	9/8/2024	0708195 09-24	Head Start rural phone/internet service from 09/08/24 to 10/07/24 CBG	559.65
5760000	HS Site Center Communications	10/11/2024	07710150890010 10-24	Day HS/EHS phone service for acct# 07710-150890-01-0 from 09/25/24 to 10/24/24 CBG	229.30

CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5760000	HS Site Center Communications	10/12/2024	41961-76 10-24	Eldorado HS, Menard HS/EHS, and Ozona HS internet service for acct# ACC-3331567-37502-10 from 10/12/24 to 11/12/24 CBG2	420.00
5760000	HS Site Center Communications	10/17/2024	07710150887017 10-24	Rio Vista HS/EHS internet/phone service for acct# 07710-150887-01-7 from 10/01/24 to 10/31/24 CBG	163.71
5760000	HS Site Center Communications	10/25/2024	07710150503019 10-24	Rio Vista HS/EHS internet service for acct# 07710-150503-01-9 from 10/15/24 to 11/14/24 CBG	324.14
5760000	HS Site Center Communications	10/25/2024	07710150505015 10-24	Day HS/EHS phone/internet service for acct# 07710-150505-01-5 from 10/15/24 to 11/14/24 CBG	367.82
5796000	Safety	10/10/2024	UZTX5NTNR8	Daycare licensing (fingerprinting) for prospective Head Start employee S.M. (Day HS/EHS and Rio Vista HS/EHS CB HR	40.58
5796000	Safety	10/15/2024	UZTX5R94ZS	Daycare licensing (fingerprinting) for prospective Head Start employee L.V. (Eldorado HS) CB HR	40.58
5796000	Safety	10/24/2024	UZTX5Q7GG1	Daycare licensing (fingerprinting) for prospective Head Start employee A.H. (Day/Rio Vista HS/EHS) CB HR	40.58
					11,466.49
Total H07 - HHS-ACF Grant H07, Head Start FY 24-25					11,466.49

CVCOG  
Vendor Activity - Head Start Citibank P-Card  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	10/3/2024	041282	Day EHS purchase of of nutrition items - milk CB HS	23.28
5295000	HS Nutrition Service	10/8/2024	001702	Rio Vista HS/EHS purchase of lactose free milk CB HS	63.80
5295000	HS Nutrition Service	10/9/2024	057978	Day HS purchase of pediatric health drinks CB HS2	55.77
5295000	HS Nutrition Service	10/14/2024	10221004516	Rio Vista EHS purchase of formula (Enfamil NeuroPro and Gentlease) CBG2	409.36
5295000	HS Nutrition Service	10/16/2024	032572	Rio Vista HS/EHS purchase of lactose free milk CB HS	62.58
5295000	HS Nutrition Service	10/22/2024	059820	Rio Vista HS/EHS purchase of lactose free milk CB HS	74.58
5295000	HS Nutrition Service	10/29/2024	019966	Day HS and Rio Vista HS/EHS purchase of nutrition items CB HS	42.18
5295000	HS Nutrition Service	10/29/2024	037890	Day HS and Rio Vista HS/EHS purchase of nutrition items CB HS	157.11
5513000	HS Food Serv Sup	10/11/2024	5353454-5901067	Rio Vista HS/EHS purchase of double-sided tape with dispenser and scissors CBG2	16.27
5513000	HS Food Serv Sup	10/16/2024	029044	Rio Vista EHS purchase of sippy bottles and nipples CB HS	21.92
5513000	HS Food Serv Sup	10/22/2024	7071019-3037005	Head Start/Early Head Start purchase of tongs CBG2	50.26
5513000	HS Food Serv Sup	10/24/2024	3670715-2457055	Rio Vista HS/EHS purchase of serving containers - 3 12-packs 6 CBG2	146.97
5513000	HS Food Serv Sup	10/25/2024	2180828-3452216	Eden HS purchase of three-compartment disposable plates (3 150 count) CBG2	63.72
5513000	HS Food Serv Sup	10/28/2024	3046965-7197010	Eldorado HS purchase of suction plates and bowls CBG2	35.80
				Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25	1,223.60

CVCOG  
 Vendor Activity - Head Start Citibank P-Card  
 H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
 From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
Report Opening/Current Balance					
Report Transaction Totals					12,690.09
Report Current Balances					

CVCOG  
Vendor Activity - Head Start Deans Dairy Corporate  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	10/1/2024	650674067	Eden HS purchase of milk for children - 10 1% 9/CS	30.91
5295000	HS Nutrition Service	10/1/2024	650674070	Menard HS/EHS purchase of milk for children - 3 whole 9/CS and 20 1% 9/CS	71.25
5295000	HS Nutrition Service	10/1/2024	652075839	Rio Vista HS/EHS purchase of milk for children - 9 whole 9/CS, 144 1% 9/CS, and 6 2% lactose free 6BX	501.20
5295000	HS Nutrition Service	10/2/2024	650674078	Eldorado HS purchase of milk for children - 6 1% 9/CS	18.54
5295000	HS Nutrition Service	10/2/2024	652272945	Ozona HS purchase of milk for children - 18 1% 9/CS	55.63
5295000	HS Nutrition Service	10/7/2024	652273217	Day HS/EHS purchase of milk for children - 45 whole 9/CS, 153 1% 9/CS, and 12 2% lactose free 6BX	670.14
5295000	HS Nutrition Service	10/8/2024	650674456	Eden HS purchase of milk for children - 9 1% 9/CS	27.82
5295000	HS Nutrition Service	10/8/2024	650674459	Menard HS/EHS purchase of milk for children - 6 whole 9/CS and 24 1% 9/CS	93.06
5295000	HS Nutrition Service	10/8/2024	652076211	Rio Vista HS/EHS purchase of milk for children - 216 1% 9/CS	667.57
5295000	HS Nutrition Service	10/9/2024	650674465	Eldorado HS purchase of milk for children - 12 1% 9/CS	37.09
5295000	HS Nutrition Service	10/9/2024	652273250	Ozona HS purchase of milk for children - 9 1% 9/CS	27.82
5295000	HS Nutrition Service	10/15/2024	650674835	Eden HS purchase of milk for children - 20 1% 9/CS	61.81
5295000	HS Nutrition Service	10/15/2024	652273548	Day HS/EHS purchase of milk for children - 36 whole 9/CS, 153 1% 9/CS, and 12 2% lactose free 6BX	641.81
5295000	HS Nutrition Service	10/15/2024	652273549	Day HS/EHS purchase of milk for children - 6 2% lactose free 6BX	27.82
5295000	HS Nutrition Service	10/16/2024	650674844	Menard HS/EHS purchase of milk for children - 4 whole 9/CS and 14 1% 9/CS	55.86
5295000	HS Nutrition Service	10/16/2024	650674848	Eldorado HS purchase of milk for children - 12 1% 9/CS	37.09

CVCOG  
Vendor Activity - Head Start Deans Dairy Corporate  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	10/16/2024	652076519	Rio Vista HS/EHS purchase of milk for children - 9 whole 9/CS, 57 1% 9/CS, and 6 2% lactose free 6BX	232.31
5295000	HS Nutrition Service	10/16/2024	652273558	Ozona HS purchase of milk for children - 9 1% 9/CS	27.82
5295000	HS Nutrition Service	10/16/2024	652273559	Ozona HS credit for returned milk - 5 1% 9/CS	(15.45)
5295000	HS Nutrition Service	10/18/2024	652076553	Rio Vista HS/EHS purchase of milk for children - 27 1% 9/CS	83.45
5295000	HS Nutrition Service	10/21/2024	652273831	Day HS/EHS purchase of milk for children - 36 whole 9/CS and 126 1% 9/CS	502.73
5295000	HS Nutrition Service	10/22/2024	650675224	Eden HS purchase of milk for children - 15 1% 9/CS	46.36
5295000	HS Nutrition Service	10/22/2024	650675228	Menard HS/EHS purchase of milk for children - 4 whole 9/CS and 22 1% 9/CS	80.58
5295000	HS Nutrition Service	10/22/2024	652076784	Rio Vista HS/EHS purchase of milk for children - 216 1% 9/CS and 6 2% lactose free 6BX	695.39
5295000	HS Nutrition Service	10/23/2024	650675234	Eldorado HS purchase of milk for children - 8 1% 9/CS	24.72
5295000	HS Nutrition Service	10/23/2024	652273868	Ozona HS purchase of milk for children - 18 1% 9/CS	55.63
5295000	HS Nutrition Service	10/28/2024	652274140	Day HS/EHS purchase of milk for children - 54 whole 9/CS, 144 1% 9/CS, and 12 2% lactose free 6BX	670.66
5295000	HS Nutrition Service	10/29/2024	650675601	Menard HS/EHS purchase of milk for children - 3 whole 9/CS and 24 1% 9/CS	83.61
5295000	HS Nutrition Service	10/29/2024	650675611	Eden HS purchase of milk for children - 15 1% 9/CS	46.36
5295000	HS Nutrition Service	10/29/2024	652077079	Rio Vista HS/EHS purchase of milk for children - 18 whole 9/CS, 216 1% 9/CS, and 6 2% lactose free 6BX	752.05
5295000	HS Nutrition Service	10/30/2024	650675621	Eldorado HS purchase of milk for children - 12 1% 9/CS	37.09

CVCOG  
 Vendor Activity - Head Start Deans Dairy Corporate  
 H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
 From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	10/30/2024	652274174	Ozona HS purchase of milk for children - 9 1% 9/CS	27.82
					<u>6,376.55</u>
				Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25	6,376.55
	Report Opening/Current Balance				<u>                    </u>
	Report Transaction Totals				<u>6,376.55</u>
	Report Current Balances				<u><u>                    </u></u>



CVCOG  
Vendor Activity - Head Start First Financial Credit Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5308000	Head Start T & T A	9/19/2024	1951701	Head Start purchase of ticket package for Elevate Conscious Discipline Conference 10/23-25/2024 for S.H. OB FF	849.00
5308000	Head Start T & T A	9/19/2024	1951748	Head Start purchase of ticket package for Elevate Conscious Discipline Conference 10/23-25/2024 for C.M. CM FF	849.00
5308000	Head Start T & T A	9/19/2024	1951770	Head Start purchase of ticket package for Elevate Conscious Discipline Conference 10/23-25/2024 for M.R. MH FF	849.00
5308000	Head Start T & T A	9/19/2024	455533911769	Head Start advance deposit for hotel room for Elevate Conscious Discipline Conference 10/23-25/2024 for S.H. MH FF	149.66
5308000	Head Start T & T A	9/19/2024	455533912105	Head Start advance deposit for hotel room for Elevate Conscious Discipline Conference 10/23-25/2024 for M.R. SH FF	149.66
5308000	Head Start T & T A	9/19/2024	455533912210	Head Start advance deposit for hotel room for Elevate Conscious Discipline Conference 10/23-25/2024 for C.M. OB FF	149.66
5308000	Head Start T & T A	9/20/2024	5262562374698	Head Start purchase of airfare for Elevate Conscious Discipline Conference in Las Vegas, NV (Oct 23-25, 2024) for S.H. MH FF	597.95
5308000	Head Start T & T A	9/20/2024	5262562374699	Head Start purchase of airfare for Elevate Conscious Discipline Conference in Las Vegas, NV (Oct 23-25, 2024) for C.M. MH FF	597.95

CVCOG  
Vendor Activity - Head Start First Financial Credit Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5308000	Head Start T & T A	9/20/2024	5262562374700	Head Start purchase of airfare for Elevate Conscious Discipline Conference in Las Vegas, NV (Oct 23-25, 2024) for M.R. MH FF	597.95
5308000	Head Start T & T A	9/22/2024	09222024	Head Start Uber transportation during Fall Leadership Institute 9/23-26/2024 (airport to hotel) CR FF	29.29
5308000	Head Start T & T A	9/22/2024	09222024-1	Head Start Uber transportation during Fall Leadership Institute 9/23-26/2024 (lunch) CR FF	9.83
5308000	Head Start T & T A	9/23/2024	064726	Head Start purchase of fuel for program vehicle for travel to San Antonio for Practice Based Coaching training FF CM	40.22
5308000	Head Start T & T A	9/24/2024	09242024	Head Start Uber transportation during Fall Leadership Institute 9/23-26/2024 (dinner) CR FF	9.94
5308000	Head Start T & T A	9/24/2024	09242024-1	Head Start Uber transportation during Fall Leadership Institute 9/23-26/2024 (dinner to hotel) CR FF	22.84
5308000	Head Start T & T A	9/25/2024	09252024	Head Start Uber transportation during Fall Leadership Institute 9/23-26/2024 (lunch) CR FF	10.21
5308000	Head Start T & T A	9/25/2024	09252024-1	Head Start Uber transportation during Fall Leadership Institute 9/23-26/2024 (conference to hotel) CR FF	33.85
5308000	Head Start T & T A	9/25/2024	805262	Head Start purchase of day metro card for travel to & from capitol during Fall Leadership Institute 9/23-26/2024 CR FF	13.50
5308000	Head Start T & T A	9/25/2024	805272	Head Start purchase of day metro card for travel to & from capitol during Fall Leadership Institute 9/23-26/2024 SW FF	13.50
5308000	Head Start T & T A	9/25/2024	GXPT3TKZK	Head Start purchase of hotel room for Practice Based Coaching training 9/23-24/2024 SH FF	295.49

CVCOG  
Vendor Activity - Head Start First Financial Credit Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5308000	Head Start T & T A	9/25/2024	HBHV236SZ	Head Start purchase of hotel room for Practice Based Coaching training for S.H. 9/23-24/2024 SH FF	295.49
5308000	Head Start T & T A	9/25/2024	HBTRKNVFF	Head Start purchase of hotel room for Practice Based Coaching training for S.H. 9/23-24/2024 SH FF	295.49
5308000	Head Start T & T A	9/26/2024	09262024	Head Start Uber transportation during Fall Leadership Institute 9/23-26/2024 (hotel to conference) CR FF	12.89
5308000	Head Start T & T A	9/26/2024	09262024-1	Head Start Uber transportation during Fall Leadership Institute 9/23-26/2024 (conference hotel to airport) CR FF	22.97
5308000	Head Start T & T A	9/26/2024	3118993397	Head Start purchase of hotel room for Fall Leadership Institute in Washington D.C. 9/23-26/2024 for C.R. & S.W.	1,572.28
5308000	Head Start T & T A	9/30/2024	010352	Head Start purchase of fuel for program vehicle to travel to Dallas for Pyramid Model training Oct 1-3, 2024 CM FF	39.67
5308000	Head Start T & T A	10/3/2024	007768	Head Start purchase of fuel for program vehicle to travel back from Pyramid Model training in Dallas Oct 1-3, 2024 CM FF	35.88
5308000	Head Start T & T A	10/3/2024	74750	Head Start purchase of hotel room for Pyramid Model Training in Dallas 10/1-3/2024 for M.M. MM FF	580.17
5308000	Head Start T & T A	10/3/2024	74751	Head Start purchase of hotel room for Pyramid Model Training in Dallas 10/1-3/2024 for C.M. CM FF	742.56
5308000	Head Start T & T A	10/3/2024	74751 CM	Head Start refund of 1st night valet service from purchase of hotel room for Pyramid Model Training in Dallas 10/1-3/2024 for C.M. CM FF	(54.13)

CVCOG  
Vendor Activity - Head Start First Financial Credit Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5308000	Head Start T & T A	10/7/2024	1960820	Head Start purchase of ticket package for Elevate Conscious Discipline Conference 10/23-25/2024 for M.M. MM FF	849.00
5308000	Head Start T & T A	10/7/2024	5262568764875	Head Start purchase of airfare for Elevate Conscious Discipline Conference in Las Vegas, NV (Oct 23-25, 2024) for M.M. MM FF	672.95
5308000	Head Start T & T A	10/7/2024	JNJZQ	Head Start advance deposit for hotel room for Elevate Conscious Discipline Conference 10/23-25/2024 for M.M. MM FF	151.58
5308000	Head Start T & T A	10/7/2024	SW 10092024	Head Start refund for airline ticket exchange for M.M. for Elevate Conscious Discipline Conference trip 10/23-26/2024 MM FF	(159.99)
5351000	Fuel	9/18/2024	218175	Head Start purchase of fuel for program vehicle CM FF	35.98
5351000	Fuel	10/1/2024	901024	Eldorado HS purchase of fuel for program vehicle for IT travel to Eldorado to install printer LF FF	42.85
5351000	Fuel	10/14/2024	114104	Head Start purchase of fuel for program vehicle CR FF	40.23
5351000	Fuel	10/15/2024	705132	Head Start purchase of fuel for program vehicle CM FF	39.56
					10,483.93
Total H07 - HHS-ACF Grant H07, Head Start FY 24-25					10,483.93
Report Opening/Current Balance					

CVCOG  
Vendor Activity - Head Start First Financial Credit Card  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
	Report Transaction Totals				10,483.93
	Report Current Balances				<hr/> <hr/>

CVCOG  
Vendor Activity - Head Start Lowes Pay and Save  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	9/3/2024	240903-21-1-1-34	Eldorado HS purchase of nutrition items	39.10
5295000	HS Nutrition Service	9/9/2024	240909-198-1-1-20	Eldorado HS purchase of nutrition items	28.20
5295000	HS Nutrition Service	9/13/2024	240913-120-1-1-18	Eldorado HS purchase of nutrition items	3.38
5295000	HS Nutrition Service	9/16/2024	240916-21-1-1-26	Eldorado HS purchase of nutrition items	2.97
5295000	HS Nutrition Service	9/17/2024	240917-118-1-1-29	Eldorado HS purchase of nutrition items	15.23
5295000	HS Nutrition Service	9/25/2024	240925-120-1-1-19	Eldorado HS purchase of nutrition items	19.03
					107.91
				Total H07 - HHS-ACF Grant H07, Head Start FY 24-25	107.91

CVCOG  
Vendor Activity - Head Start Lowes Pay and Save  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	10/1/2024	241001-192-2-2-14	Eden HS purchase of nutrition items	36.98
5295000	HS Nutrition Service	10/2/2024	241002-207-1-1-19	Ozona HS purchase of nutrition items	16.55
5295000	HS Nutrition Service	10/2/2024	241002-333-1-1-43	Menard HS/EHS purchase of nutrition items	27.20
5295000	HS Nutrition Service	10/4/2024	241004-239-3-3-35	Ozona HS purchase of nutrition items	65.53
5295000	HS Nutrition Service	10/7/2024	241007-192-2-2-57	Eden HS purchase of nutrition items	99.68
5295000	HS Nutrition Service	10/7/2024	241007-207-1-1-...	Ozona HS purchase of nutrition items	6.87
5295000	HS Nutrition Service	10/8/2024	241008-420-1-1-48	Menard HS/EHS purchase of nutrition items	14.51
5295000	HS Nutrition Service	10/15/2024	241015-203-2-2-6	Eden HS purchase of nutrition items	68.76
5295000	HS Nutrition Service	10/15/2024	241015-239-3-3-18	Ozona HS purchase of nutrition items	62.04
5295000	HS Nutrition Service	10/15/2024	241015-382-1-1-51	Menard HS/EHS purchase of nutrition items	19.86
5295000	HS Nutrition Service	10/16/2024	241016-239-3-3-22	Ozona HS purchase of nutrition items	4.64
5295000	HS Nutrition Service	10/18/2024	241018-311-2-2-4	Ozona HS purchase of nutrition items	90.64
5295000	HS Nutrition Service	10/21/2024	241021-203-2-2-3	Eden HS purchase of nutrition items	49.43
5295000	HS Nutrition Service	10/21/2024	241021-399-1-1-43	Menard HS/EHS purchase of nutrition items	42.05
5295000	HS Nutrition Service	10/24/2024	241024-192-2-2-9	Eden HS purchase of nutrition items	18.66
5295000	HS Nutrition Service	10/24/2024	241024-294-1-1-78	Ozona HS purchase of nutrition items	41.89
				Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25	<u>665.29</u>
Report Opening/Current Balance					<u>                    </u>
Report Transaction Totals					<u>773.20</u>
Report Current Balances					<u>                    </u>

CVCOG  
Vendor Activity - Head Start Sysco  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	2/18/2022	278259195a	Day HS/EHS credit adjustment	(23.04)
5295000	HS Nutrition Service	10/22/2022	278440576	Day HS/EHS credit for corn, peas & carrots, and cereal short on truck	(261.92)
5295000	HS Nutrition Service	10/1/2024	278953228	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	2,995.44
5295000	HS Nutrition Service	10/3/2024	278954730	Day HS/EHS purchase of nutrition items for children	173.16
5295000	HS Nutrition Service	10/3/2024	278955088	Ozona HS purchase of nutrition items for children and kitchen supplies	1,608.40
5295000	HS Nutrition Service	10/3/2024	278955098	Eldorado HS purchase of nutrition items for children	691.58
5295000	HS Nutrition Service	10/3/2024	278955101	Day HS/EHS purchase of nutrition items for children and kitchen supplies	4,005.77
5295000	HS Nutrition Service	10/3/2024	278955143	Eden HS purchase of nutrition items for children and kitchen supplies	1,402.88
5295000	HS Nutrition Service	10/3/2024	278955145	Menard HS/EHS purchase of nutrition items for children	1,021.41
5295000	HS Nutrition Service	10/5/2024	278956907	Day HS/EHS credit for ground beef short on truck	(97.49)
5295000	HS Nutrition Service	10/5/2024	278956909	Eden HS credit for sliced cheese	(68.05)
5295000	HS Nutrition Service	10/5/2024	278956910	Menard HS/EHS credit for sales error on mozzarella cheese	(18.86)
5295000	HS Nutrition Service	10/8/2024	278958317	Eldorado HS purchase of nutrition items for children	43.29
5295000	HS Nutrition Service	10/8/2024	278958551	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	1,775.17
5295000	HS Nutrition Service	10/10/2024	278959977	Day HS/EHS purchase of nutrition items for children and kitchen supplies	3,238.47
5295000	HS Nutrition Service	10/15/2024	278963462	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	3,254.25
5295000	HS Nutrition Service	10/16/2024	278964578	Rio Vista HS/EHS purchase of nutrition items for children	43.29
5295000	HS Nutrition Service	10/17/2024	278964619	Rio Vista HS/EHS purchase of nutrition items for children	66.44



CVCOG  
Vendor Activity - Head Start Sysco  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295000	HS Nutrition Service	10/17/2024	278964946	Day HS/EHS purchase of nutrition items for children and kitchen supplies	3,936.49
5295000	HS Nutrition Service	10/17/2024	278964968	Menard HS/EHS purchase of nutrition items for children and kitchen supplies	415.46
5295000	HS Nutrition Service	10/22/2024	278968544	Rio Vista HS/EHS purchase of nutrition items and kitchen supplies	3,965.69
5295000	HS Nutrition Service	10/24/2024	278969901	Eldorado HS purchase of nutrition items for children	583.29
5295000	HS Nutrition Service	10/24/2024	278969938	Day HS/EHS purchase of nutrition items for children and kitchen supplies	3,683.17
5295000	HS Nutrition Service	10/29/2024	278973363	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	2,772.11
5295000	HS Nutrition Service	10/31/2024	278974838	Eldorado HS purchase of nutrition items for children and kitchen supplies	509.62
5295000	HS Nutrition Service	10/31/2024	278974856	Day HS/EHS purchase of nutrition items for children and kitchen supplies	4,225.99
5513000	HS Food Serv Sup	10/1/2024	278953228	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	236.81
5513000	HS Food Serv Sup	10/3/2024	278955088	Ozona HS purchase of nutrition items for children and kitchen supplies	126.16
5513000	HS Food Serv Sup	10/3/2024	278955101	Day HS/EHS purchase of nutrition items for children and kitchen supplies	533.45
5513000	HS Food Serv Sup	10/3/2024	278955143	Eden HS purchase of nutrition items for children and kitchen supplies	146.78
5513000	HS Food Serv Sup	10/8/2024	278958551	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	642.08
5513000	HS Food Serv Sup	10/10/2024	278959977	Day HS/EHS purchase of nutrition items for children and kitchen supplies	493.30
5513000	HS Food Serv Sup	10/15/2024	278963462	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	453.50
5513000	HS Food Serv Sup	10/17/2024	278964946	Day HS/EHS purchase of nutrition items for children and kitchen supplies	20.43
5513000	HS Food Serv Sup	10/17/2024	278964968	Menard HS/EHS purchase of nutrition items for children and kitchen supplies	50.70

CVCOG  
 Vendor Activity - Head Start Sysco  
 H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
 From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513000	HS Food Serv Sup	10/22/2024	278968544	Rio Vista HS/EHS purchase of nutrition items and kitchen supplies	407.93
5513000	HS Food Serv Sup	10/24/2024	278969938	Day HS/EHS purchase of nutrition items for children and kitchen supplies	420.29
5513000	HS Food Serv Sup	10/29/2024	278973363	Rio Vista HS/EHS purchase of nutrition items for children and kitchen supplies	375.84
5513000	HS Food Serv Sup	10/31/2024	278974838	Eldorado HS purchase of nutrition items for children and kitchen supplies	140.31
5513000	HS Food Serv Sup	10/31/2024	278974856	Day HS/EHS purchase of nutrition items for children and kitchen supplies	555.72
					44,545.31
				Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25	44,545.31
	Report Opening/Current Balance				
	Report Transaction Totals				44,545.31
	Report Current Balances				

CVCOG  
Vendor Activity - Head Start West Texas Fire Extinguisher  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5510000	Supplies	10/2/2024	305306	Rio Vista HS/EHS purchase of glass & hand cleaners, laundry soap, disposable & paper towels, and trash can liners	391.97
5510000	Supplies	10/8/2024	305776	Day HS/EHS purchase of nitrile gloves, trash can liners, paper towels, toilet tissue, and hand cleaner	461.49
5510000	Supplies	10/15/2024	306145	Rio Vista HS/EHS purchase of broom, disinfectant, trash can liners, Consume multi-purpose, and paper towels	121.96
5510000	Supplies	10/16/2024	306156	Rio Vista HS/EHS purchase of paper towels - 2 cases	39.29
5510000	Supplies	10/22/2024	306407	Ozona HS purchase of hand soap, toilet tissue, paper towels, nitrile gloves, and cleaner	213.50
5510000	Supplies	10/22/2024	306536	Rio Vista HS/EHS purchase of disinfectant wipes and spray, trash can liners, glass cleaner, paper towel, toilet tissue, push broom, and hand cleaner	281.51
5510000	Supplies	10/23/2024	305833A	Menard HS/EHS purchase of dish and laundry soap, cleaner/sanitizer, hand wash, toilet and facial tissue, paper towels, and plastic cups	189.15
5510000	Supplies	10/29/2024	306952	Day EHS purchase of paper towels, toilet tissue and cleaner, cleaners/disinfectants, trash can liners, hand wash, and dish detergent	501.87
5510000	Supplies	10/30/2024	306770	Eden HS purchase of toilet bowl cleaner, disinfectant, and plastic cups	124.08
5510000	Supplies	10/30/2024	306967	Rio Vista HS/EHS purchase of facial tissue, paper towels, nitrile gloves, and trash can liners	469.92
5510000	Supplies	10/31/2024	305833-01	Menard HS/EHS purchase of plastic cups - 1 case	14.29
5512000	HS Class Room Supplies	10/2/2024	304094-01	Eden HS purchase of plastic cups - 1 case	42.89

CVCOG  
Vendor Activity - Head Start West Texas Fire Extinguisher  
H07 - HHS-ACF Grant H07, Head Start FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5512000	HS Class Room Supplies	10/2/2024	305306	Rio Vista HS/EHS purchase of glass & hand cleaners, laundry soap, disposable & paper towels, and trash can liners	391.97
5512000	HS Class Room Supplies	10/8/2024	305776	Day HS/EHS purchase of nitrile gloves, trash can liners, paper towels, toilet tissue, and hand cleaner	305.44
5512000	HS Class Room Supplies	10/15/2024	306145	Rio Vista HS/EHS purchase of broom, disinfectant, trash can liners, Consume multi-purpose, and paper towels	121.96
5512000	HS Class Room Supplies	10/16/2024	306156	Rio Vista HS/EHS purchase of paper towels - 2 cases	39.29
5512000	HS Class Room Supplies	10/22/2024	306536	Rio Vista HS/EHS purchase of disinfectant wipes and spray, trash can liners, glass cleaner, paper towel, toilet tissue, push broom, and hand cleaner	281.51
5512000	HS Class Room Supplies	10/23/2024	305833A	Menard HS/EHS purchase of dish and laundry soap, cleaner/sanitizer, hand wash, toilet and facial tissue, paper towels, and plastic cups	115.31
5512000	HS Class Room Supplies	10/28/2024	306838	Rio Vista EHS purchase of paper towel dispenser to replace malfunctioning one in room 4	49.55
5512000	HS Class Room Supplies	10/30/2024	306770	Eden HS purchase of toilet bowl cleaner, disinfectant, and plastic cups	85.78
5512000	HS Class Room Supplies	10/30/2024	306967	Rio Vista HS/EHS purchase of facial tissue, paper towels, nitrile gloves, and trash can liners	469.92
5512000	HS Class Room Supplies	10/31/2024	305833-01	Menard HS/EHS purchase of plastic cups - 1 case	14.30
					4,726.95
				Total H07 - HHS-ACF Grant H07, Head Start FY 24-25	4,726.95

CVCOG  
Vendor Activity - Head Start West Texas Fire Extinguisher  
H08 - Grant H08, CACFP Head Start Nutrition FY 24-25  
From 10/1/2024 Through 10/31/2024

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513000	HS Food Serv Sup	10/2/2024	305306	Rio Vista HS/EHS purchase of glass & hand cleaners, laundry soap, disposable & paper towels, and trash can liners	81.26
5513000	HS Food Serv Sup	10/7/2024	305655	Menard HS/EHS semi-annual vent and hood inspection and Ansul fusible links	164.00
5513000	HS Food Serv Sup	10/15/2024	306145	Rio Vista HS/EHS purchase of broom, disinfectant, trash can liners, Consume multi-purpose, and paper towels	72.97
5513000	HS Food Serv Sup	10/22/2024	306536	Rio Vista HS/EHS purchase of disinfectant wipes and spray, trash can liners, glass cleaner, paper towel, toilet tissue, push broom, and hand cleaner	55.65
5513000	HS Food Serv Sup	10/23/2024	305833A	Menard HS/EHS purchase of dish and laundry soap, cleaner/sanitizer, hand wash, toilet and facial tissue, paper towels, and plastic cups	103.32
5513000	HS Food Serv Sup	10/23/2024	306589	Day EHS purchase of disinfecting wipes - 6 canisters	68.52
5513000	HS Food Serv Sup	10/31/2024	305833-01	Menard HS/EHS purchase of plastic cups - 1 case	14.30
				Total H08 - Grant H08, CACFP Head Start Nutrition FY 24-25	560.02
Report Opening/Current Balance					
Report Transaction Totals					5,286.97
Report Current Balances					



**CONCHO VALLEY**  
COUNCIL OF GOVERNMENTS  
5430 Link Road • San Angelo, TX 76904  
325-944-9666

To: Executive Board and Policy Council

From: Carolina Raymond – Director of Head Start

Date: January 8<sup>th</sup> 2025

Re: Grant Funding Approval

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The Concho Valley Council of Governments Policy Council and Executive board approves the:

CVCOG 23-24 Head Start Renewal Grant for a Total Funding Request of **\$7,413,457.00**

Program Operations:

Head Start **\$4,994,244**

Early Head Start **\$2,333,531**

Training and Technical Assistance:

Head Start **\$56,824**

Early Head Start **\$28,858**

Federal Funded Enrollment:

Head Start **411**

Early Head Start **128**

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EC Chairman

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Date

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Policy Council Chair

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Date

# Memo

**To:** Executive Committee

**From:** Carolina Raymond, Director of Head Start

**Date:** 01/08/2025

**Re:** CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 9

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## ITEM 9

Carolina Raymond, Director of Head Start, is seeking consideration and approval concerning the Head Start Grant Funding Approval for a Total Funding Request of \$7,413,457.00.

- a. Program Operations:
  - Head Start - \$4,994,244
  - Early Head Start - \$2,333,531
- b. Training and Technical Assistance:
  - Head Start - \$56,824
  - Early Head Start - \$28,858
- c. Federal Funded Enrollment:
  - Head Start - 411
  - Early Head Start - 128

*Approved at the Executive Committee Meeting on January 8, 2025.*



**CONCHO VALLEY**  
COUNCIL OF GOVERNMENTS  
5430 Link Road • San Angelo, TX 76904  
325-944-9666

To: Executive Board and Policy Council

From: Carolina Raymond – Director of Head Start

Date: January 8<sup>th</sup> 2025

Approval of: Change of Scope

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Approval to Submit a Change of Scope Request to the Office of Head Start for the Concho Valley Council of Governments Head Start Program

\_\_\_\_\_  
EC Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Policy Council Chair

\_\_\_\_\_  
Date



# Memo

**To:** Executive Committee

**From:** Carolina Raymond, Director of Head Start

**Date:** 01/08/2025

**Re:** CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 10

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## ITEM 10

Carolina Raymond, Director of Head Start, is seeking consideration and approval concerning the request to submit the Head Start Change of Scope Request to the Office of Head Start.

*Approved at the Executive Committee Meeting on January 8, 2025.*



**CONCHO VALLEY**  
COUNCIL OF GOVERNMENTS

**Corrective Action Plan**

<u>Citation</u>	<u>Description of Deficiency</u>	<u>Action Taken</u>	<u>Time Frame</u>	<u>Staff Involved</u>	<u>Status</u>
1302.90 Personnel policies. (c) Standards of conduct. (1) A program must ensure all staff, consultants, contractors, and volunteers abide by the program's standards of conduct that: (v) Ensure no child is left alone or unsupervised by staff, consultants, contractors, or volunteers while under their care.	<p>The grant recipient did not ensure no child was left alone or unsupervised while under the care of its staff.</p> <p>The grant recipient had an incident in which the classroom staff at the Rio Vista Head Start Center left a 4-year-old child unsupervised for 9 minutes in the classroom.</p> <p>On September 17, 2024, the classroom staff transitioned the children to the pick-up area; however, they left a child asleep unsupervised in the classroom.</p> <p>The custodian came into the classroom approximately 9 minutes later and found the child asleep. Approximately 30 seconds later, the child's parent and the staff arrived at the classroom to get the child.</p>	<p>Create zoning maps for all centers.</p> <p>4 maps</p> <ul style="list-style-type: none"> <li>• Mealtime</li> <li>• Circle Time</li> <li>• Center Time</li> <li>• Nap Time</li> </ul> <p>The maps will be in their classrooms, in the sub binder.</p> <ul style="list-style-type: none"> <li>• Site Supervisors will create a zoning map for each playground.</li> </ul> <p>Zoning Maps were due on Friday - 10/18/2024.</p> <p>All staff will ensure they are zoned correctly during the above times and always provide active supervision</p>	10/2/2024-10/18/2024	All Head Start Teaching Staff, Site Supervisors and Admin Team	Completed
	<p>Transition Roll Call Procedure</p> <p>Education manager has created a Transition Roll Call Procedure that will be approved at the November Executive Committee and Policy Council meetings</p> <p>We train staff on this annually on this, however, we realized, there was not a written-out procedure.</p>	10/2/2024	Education Manager, Program Director, Executive Council and Policy Council	Completed on 11/13/2024	



**CONCHO VALLEY**  
COUNCIL OF GOVERNMENTS

**Corrective Action Plan**

		Executive Committee and Policy Council approved the Policy in November			
		Policy and Procedure changes:  Add verbiage about Zoning Maps and Transition Roll Call Procedure on Section 1302.31 Policy and Procedure	10/2/2024-11/13/2024	Education Manager, Program Director, Executive Council and Policy Council	Completed on 11/13/2024
		Staff involved in the incident were written up and had disciplinary action.  The three-teaching staff involved in the incident were written up. The teacher and teacher assistant did resign shortly after the incident.  Mental Health resources were offered to staff.	9/18/2024	Teaching Staff involved in the incident. Site Supervisor, Education Manager, Head Start Program Director and HR.	Completed 10/4/2024
		Active Supervision Training: Active Supervision in an Early Childhood Programs. It is through iPD on the ECLKC	10/4/2024	All Teaching Staff	Completed on 11/08/2024
		Compliance Monitoring: Admin Team created a compliance monitoring on Microsoft Forms to monitor all classrooms and collect data. Site Supervisors will also be required to do the compliance monitoring at a minimum of 2 times per year. Site Supervisors will continue to do their unannounced visits. All of Admin did unannounced compliance monitoring in the month of November.	11/1/2024	All Admin Staff and Site Supervisors	Ongoing



**CONCHO VALLEY**  
COUNCIL OF GOVERNMENTS

**Corrective Action Plan**

		Have Policy Council and Executive Committee approve the Corrective Action Plan at January meeting (This plan)	01/08/2025	Program Director	Pending Policy Council and Executive Committee Meeting on 1/8/2025
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**Objective:** To be in compliance with 1302.90(c)(1)(v) of the Head Start Standards to always ensure that all children are properly supervised at all times to ensure the health and safety of all children within our program.



**CONCHO VALLEY**  
COUNCIL OF GOVERNMENTS  
5430 Link Road • San Angelo, TX 76904  
325-944-9666

To: Executive Board and Policy Council

From: Carolina Raymond – Director of Head Start

Date: January 8<sup>th</sup> 2025

Approval of: Corrective Action Plan

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Approval of the CVCOG Head Start Corrective Action Plan finding of the area of noncompliance 1302.90(c)(1)(v).

\_\_\_\_\_  
EC Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Policy Council Chair

\_\_\_\_\_  
Date

# Memo

**To:** Executive Committee

**From:** Carolina Raymond, Director of Head Start

**Date:** 01/08/2025

**Re:** CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 11

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## ITEM 11

Carolina Raymond, Director of Head Start, is seeking consideration and approval concerning the Head Start Corrective Action Plan finding of the area of noncompliance 1302.90(c)(1)(v).

*Approved at the Executive Committee Meeting on January 8, 2025.*

**CVCOG**  
 Balance Sheet - CVCOG Balance Sheet  
 As of 10/31/2024

	<b>Current Period</b>	
	<b>Balance</b>	
<b>Assets</b>		
First Financial General Bank Acct	814,219.78	1112000
CitiBank Credit Card	182,089.19	1198000
Grant Receivable, CJ VAWA	430.25	1203000
State Contract, HSGD	2,916.70	1204000
Grant Receivable, 2-1-1	78,230.05	1205000
Grant Receivable, 9-1-1	27,890.06	1211000
Grant Receivable, AAA	463,720.00	1212000
State Contract, CJ Planning	3,541.80	1214000
Grant Receivable, CJ Training	7,700.76	1215000
Grant Receivable, RSVP	1,512.25	1216000
Grant Receivable, Foster Grandparent	27,625.23	1219000
Grant Receivable, Senior Companion	14,337.72	1220000
Grant Receivable, ADRC	16,409.38	1221000
State Contract, CEDAF	9,025.00	1224000
Grant Receivable, Homeland Security SHSP	13,791.76	1232000
Grant Receivable, CACFP Head Start	69,439.94	1243000
Grant Receivable, Head Start HHS	340,366.03	1249000
Economic Development District	18,041.16	1290000
CV Transit District AR	365,047.08	1329000
Accounts Receivable-General	26,441.50	1391000
Staff Travel Advance	785.02	1392000
Accts Receivable-CVCOG Membership Dues	858.50	1396000
Prpd Health Insurance	3,981.00	1592000
Prepaid General Expenses	162.79	1593000
Prepaid Life Insurance	368.54	1595000
Prepaid Dental Insurance	36.04	1597000
Prepaid AFLAC	1,369.43	1598000
First Financial 911 Investment	478,831.30	1614000
CVCOG Investment Account	315,833.21	1618000
Leasehold Improvements	85,951.58	1730000
Facility Improvements	170,941.59	1732000
Other Assets - Project Equipment	1,241,306.87	1811000
<b>Total Assets</b>	<b>4,783,201.51</b>	

<b>Liabilities</b>		
AP	503,560.07	2111000
AP Clearing	41,319.77	2112000
AP First Financial Credit Card	19,717.18	2114000
AP CitiBank Credit Card	276,483.84	2117000
Payroll Payable - Administration	342,374.56	2151000
Federal Withholding Tax	26,301.16	2311000
Medicare Payable	11,697.57	2321000
SUTA Payable	584.24	2323000
Employee Wellness Benefits Payable	40,144.22	2412000
Health Savings Account	1,567.44	2413000
MASA Payable	4.50	2417000
Employer Pension Plan Payable	130,038.19	2422000
Employee Contr to Pension Plan	82,751.64	2423000
Deferred Income Plan Withheld	3,247.50	2431000
Workers Comp Ins Payable	150,769.80	2432000
State Comptroller Unclaimed	160.14	2434000
United Way Payable	523.78	2441000
Child Support Payable	1,933.50	2442000
Accrued Vacation Leave	195,316.94	2521000
Inter-Fund Payable CVTD	617,956.84	2600000
Unearned Revenue General Fund	48,170.38	2911000
Unearned Revenue- 911 Program	184,224.43	2917000
Unearned Revenue-VISTA	2,500.00	2918000
Unearned Revenue-Head Start	18,980.15	2919000

**CVCOG**  
 Balance Sheet - CVCOG Balance Sheet  
 As of 10/31/2024

	<b>Current Period Balance</b>	
<b>Liabilities continued ...</b>		
Unearned Revenue- Area on Aging	5,284.07	2924000
Unearned Revenue - Senior Companion	(2,575.75)	2925000
Unearned Revenue - Regional Law Academy Tuition	56.81	2926000
Unearned Revenue- RSVP	37,439.27	2929000
Unearned Revenue- Foster Grandparent	1,119.48	2930000
Unearned Revenue-Solid Waste	115,277.05	2938000
Unearned Revenue Regional Broadband Initiative	(26,145.67)	2943000
<b>Total Liabilities</b>	<b>2,830,783.10</b>	
<b>Fund Balance</b>		
General Unrestricted Fund Balance	510,270.06	3000000
Long Term Debt - Annual Leave	(195,316.94)	3105000
Long Term Debt - Inter-Fund CVTD	(617,956.84)	3107000
Investment - Capital Assets	1,498,200.04	3110000
Restricted - USDA Note Available	23,850.00	3202000
Restrict - Regional Assistance Corp 501c3	35,286.51	3204000
Restricted - CV Medical Reserve Corp	3,765.02	3205000
Assigned - Area Agency on Aging	21,509.22	3401000
Assigned - SCP Visiting Program	8,255.76	3402000
Assigned - Caregiver	2,213.65	3403000
Assigned - Housing Finance	94,212.18	3404000
Assigned - Homeland Security	26,137.04	3405000
Assigned - CJ Planning	117,064.27	3406000
Assigned - CJ Law Enf Academy	187,620.09	3407000
Assigned - 211 Information Referral	34,629.64	3408000
Assigned - CEDAF	35,449.54	3409000
<b>Total Fund Balance</b>	<b>1,785,189.24</b>	
Excess Revenue	167,229.17	
<b>Total Liabilities and Fund Balance</b>	<b>4,783,201.51</b>	



**CVCOG**  
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures  
From 10/1/2024 Through 10/31/2024

	<b>Current Period</b>	
	<b>Actual</b>	
<b>Revenue</b>		
CNCS Senior Companion CFDA 94.016	13,836.08	4164000
CNCS Foster Grandparent CFDA 94.011	26,890.47	4165000
CNCS RSVP CFDA 94.002	636.95	4167000
HHS-ACF Head Start CFDA 93.600	697,714.13	4173000
AAA - Title IIIB CFDA 93.044	69,587.00	4201000
AAA - Title IIIC1 CFDA 93.045	11,517.00	4205000
AAA - Title IIIC-2 CFDA 93.045	4,155.00	4207000
AAA - Title IIIE CFDA 93.052	17,198.00	4215000
CACFP Nutrition CFDA 10.558	69,439.94	4221000
Off Gov-Violence Against Women Act CFDA 16.588	430.25	4222000
AAA - HICAP CFDA 93.324	18,352.00	4225000
211 TANF OPS FED CFDA 93.558	9,008.93	4231000
211 FD RIDER 28 HB1	1,185.49	4231100
ADRC Housing Navigator Sept to Dec CFDA 93.791	2,272.52	4274000
TCEQ Solid Waste State	15,441.01	4302000
Off Gov - CJ Academy State	7,700.76	4307000
TxHHS-RSVP State	11,188.01	4309000
Off Gov - HSGD Contract State	1,458.35	4311000
TxHHS - 211 State Funds	8,885.48	4312000
211 SGR RIDER 28	1,169.25	4312100
Grant Z02, NG911 Project SB8	27,890.06	4314000
Off Gov, CJ Planning Services	3,541.80	4315000
CSEC 911 ER Communications State	288,306.90	4316000
ADRC State General Revenue	4,914.84	4325000
ADRC State Respite	556.00	4332000
TXHHS-FGP State	4,197.00	4335000
TXHHS-SCP State	2,575.75	4336000
IK Contributions	206,041.55	4411000
CJ Membership Dues	40,500.00	4513000
Program Income	936.00	4522000
Local Revenue	18,293.36	4523000
Interest Income General	1,113.52	4731000
Economic Development District Pass-Thru	16,398.44	4760000
Concho Valley Transit District Pass-Thru	395,124.46	4761000
Vacation Accrual Allocation	33,543.27	4911000
Indirect Cost Allocations	76,494.47	4912000
Information Technology Services	47,423.76	4913000
Human Resources Allocation	29,150.97	4914000
Procurement Dept Allocation	31,857.57	4915000
Property Management Allocation	25,706.08	4916000
<b>Total Revenue</b>	<b>2,242,632.42</b>	
<b>Expenditures</b>		
General Wages	648,189.67	5110000
General Overtime Hours	594.27	5118000
Vacation Time Allocation	33,543.27	5150000
Medicare Tax	11,473.54	5151000
Workers Comp Insurance	23,740.22	5172000
SUTA	1,055.12	5173000
Health Insurance Benefit	172,155.24	5174000
Dental Insurance Benefit	6,148.16	5175000
Life Insurance Benefit	5,066.94	5176000
HSA Insurance Benefit	642.60	5177000
Retirement	89,146.44	5181000
Indirect Allocation	76,494.47	5199000
Stipend - FGP Volunteers	21,112.00	5201000
Stipend - SCP Volunteers	8,681.00	5202000

**CVCOG**  
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures  
From 10/1/2024 Through 10/31/2024

	<b>Current Period</b>	
	<b>Actual</b>	
<b>Expenditures continued ...</b>		
Uniforms	99.59	5203000
Recognition	3,668.95	5205000
HR Service Center	28,449.40	5206000
Procurement Service Center	28,669.92	5207000
Information Technology Service Center	44,337.27	5208000
Driver Wages	138,414.69	5210000
Dispatch/Customer Service Wages	9,932.15	5217000
Driver Overtime Hours	13,798.58	5218000
Dispatch/Customer Service Overtime Wages	116.79	5219000
Contract Services	64,874.79	5291000
HS Nutrition Service	47,980.42	5295000
HS Parent Service	658.36	5296000
Head Start T & T A	17,289.31	5308000
Travel-In Region	700.12	5309000
Travel-Out of Region	8,746.13	5310000
Meals	816.07	5312000
Travel-Volunteer	6,772.75	5313000
Fuel	610.59	5351000
Lubricant	32.37	5352000
Vehicle Maintenance	58.85	5361000
Other Facility Rent	200.00	5412000
HS Site Rent	90,829.00	5413000
Utilities	3,421.34	5431000
HS Site Center Utilities	9,034.86	5433000
Link Road Building Maintenance	3,497.48	5448000
Facility Allocation	31,827.59	5451000
HS Site Center Bldg Maint	6,953.84	5453000
Supplies	11,131.06	5510000
HS Class Room Supplies	2,704.31	5512000
HS Food Serv Sup	8,988.96	5513000
Supplies - Bus/Service Vehicles	226.41	5516000
HS Diapers and Wipes	2,232.48	5518000
Parts Supply	1,085.79	5520000
Internal Computer/Software	11,440.40	5622000
County Project Equipment	12,200.00	5627000
Tools	616.97	5629000
Copier	2,589.95	5632000
Copier Lease	1,470.66	5633000
Copier Paper	910.00	5634000
Insurance	18,895.64	5711000
Cell Phones	325.12	5713000
Printing	1,195.62	5721000
Publications	360.00	5723000
Training	2,269.00	5751000
Dues and fees	3,995.53	5753000
Vehicle Registration	36.00	5754000
HS Site Center Communications	2,064.62	5760000
Communications	2,545.65	5761000
Postage/freight	970.17	5762000
911 Equipment Maintenance	163,583.06	5767000
911 Network	12,831.22	5775000
911 PSAP Network	17,295.86	5777000
911 Text-to-911	24,090.00	5779000
911 Core Functions	27,890.06	5781000
Coffee Expense	393.94	5792000
Physicals	90.00	5793000
General Assembly Costs	3,204.54	5794000

**CVCOG**  
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures  
From 10/1/2024 Through 10/31/2024

	<b>Current Period</b>	
	<b>Actual</b>	
	<hr/>	
<b>Expenditures continued ...</b>		
Safety	220.49	5796000
Multi-Modal Supplies	129.70	5810000
Multi-Modal Building Insurance	1,802.21	5811000
Multi-Modal Internet	65.15	5814000
Multi-Modal Utilities	1,738.00	5831000
Multi-Modal Building Maintenance	476.66	5851000
Shop Christoval Rd Utilities	214.14	5876000
Link Road Amortization	2,916.67	5901000
InKind Travel	9,083.39	6310000
InKind Other	196,958.16	6791000
<b>Total Expenditures</b>	<b>2,211,071.74</b>	
	<hr/>	
<b>Excess Revenue over Expenditures</b>	<b>31,560.68</b>	
	<hr/> <hr/>	

**SCHEDULE OF REVENUE BY SOURCE**

October 1, 2024 - October 31, 2024

CVCOG Grant No	Grant Name	Federal	ARP	State	Program Income	Local	In-kind	Membership	Pass Thru	Fringe Benefit & Indirect	Total	Total	Excess Revenue	Notes	
			COVID-19 CARES Act	Administered Federal		Revenue			Sr. Centers & CVEDD & CVTD		Revenue	Expenditures	over Expenditures		
033	TDHCA Housing	-	-	-	-	-	-	-	-	-	-	-	-		
043	CVEDD Pass-Thru Revolving Loan	-	-	-	-	-	-	-	-	-	-	-	-		
052	Economic Development District	-	-	-	-	-	-	-	16,398.44	-	16,398.44	16,398.44	-		
830	ARPA Regional Broadband Initiative	-	-	-	-	12,573.45	-	-	-	-	12,573.45	12,573.45	-		
Multi	CVTD AR Expenses	-	-	-	-	-	-	-	395,124.46	-	395,124.46	395,124.46	-		
A04	Area Agency on Aging FY 24-25	-	-	120,809.00	-	-	-	-	-	-	120,809.00	121,041.69	(232.69)	billed in December	
C05	CJ Academy FY 23-25	-	-	-	7,700.76	936.00	-	-	40,500.00	-	49,136.76	16,861.68	32,275.08	academy revenue	
C08	CJD Planning FY 24-25	-	-	-	3,541.80	-	-	-	-	-	3,541.80	45.74	3,496.06	contract billing	
D04	ADRC FY 24-25	-	-	2,272.52	5,470.84	-	-	-	-	-	7,743.36	7,743.35	0.01	rounding	
F07	Foster Grandparent FY 24-25	26,890.47	-	-	-	-	4.18	3,553.86	-	-	30,448.51	30,448.51	-		
F08	FGP HHSC State	-	-	-	4,197.00	-	-	-	-	-	4,197.00	4,197.00	-		
G06	RSVP Federal FY 24-25	636.95	-	-	-	-	7.60	-	-	-	644.55	644.55	-		
G07	RSVP HHSC State	-	-	-	11,188.01	-	-	-	-	-	11,188.01	11,188.01	-		
H07	Head Start FY 24-25	697,714.13	-	-	-	-	-	196,958.16	-	-	894,672.29	894,672.29	-		
H08	CACFP Head Start Nutrition FY 24-25	-	-	69,439.94	-	-	-	-	-	-	69,439.94	67,074.75	2,365.19	CACFP billing	
I06	CVEDD Pass-Thru TXDOT Rural	-	-	-	-	-	-	-	-	-	-	-	-		
I07	CVEDD Pass-Thru TXDOT Urban	-	-	-	-	-	-	-	-	-	-	-	-		
J04	Juvenile Justice Services FY 24-25	-	-	-	-	-	-	-	-	-	-	407.65	(407.65)	billed in December	
Q03	CEDAF FY 24-25	-	-	-	-	-	-	-	-	-	-	434.53	(434.53)	billed annually in August	
S08	Senior Companion Federal FY 24-25	13,836.08	-	-	-	-	3.42	5,529.53	-	-	19,369.03	19,369.03	-		
S09	SCP HHSC State	-	-	-	2,575.75	-	-	-	-	-	2,575.75	2,575.75	-		
T04	211 Information & Referral FY 24-25	-	-	10,194.42	10,054.73	-	-	-	-	-	20,249.15	20,489.99	(240.84)	supplemental billing in December	
V04	Violence Against Women FY 24-25	-	-	430.25	-	-	-	-	-	-	430.25	1,538.14	(1,107.89)	billed in December	
W03	TCEQ Solid Waste FY 23-25, 2nd Yr	-	-	-	15,441.01	-	-	-	-	-	15,441.01	15,441.01	-		
X10	HSGD FY 24-25	-	-	-	1,458.35	-	-	-	-	-	1,458.35	(0.03)	1,458.38	contract billing	
X11	Homeland Security HSGP FY 24-25	-	-	-	-	-	-	-	-	-	-	9,691.73	(9,691.73)	billed in December	
X12	CV Communications Upgrade	-	-	-	-	-	-	-	-	-	-	-	-		
Z02	Next Generation 911 Fund, ARP	-	-	-	27,890.06	-	-	-	-	-	27,890.06	27,890.06	-		
Z05	911 CSEC FY 25, 2nd Yr Biennium	-	-	-	288,306.90	-	-	-	-	-	288,306.90	288,306.90	-		
K03	Head Start Site Maintenance	-	-	-	-	-	400.16	-	-	-	400.16	400.16	-		
L04	Facility	-	-	-	-	-	-	-	-	25,706.08	25,706.08	25,706.09	(0.01)	rounding	
092	Procurement Services	-	-	-	-	-	-	-	-	31,857.57	31,857.57	31,857.57	-		
093	Human Resources Services	-	-	-	-	-	-	-	-	29,150.97	29,150.97	29,150.97	-		
094	Information Technology Services	-	-	-	-	-	-	-	-	47,423.76	47,423.76	47,423.76	-		
095	Engagement Committee	-	-	-	-	-	5,000.00	-	-	-	5,000.00	2,640.00	2,360.00	excess revenue, will use through the year	
097	Non Project Expenses	-	-	-	-	-	1,418.07	-	-	-	1,418.07	3,598.48	(2,180.41)	approved to spend PY funds	
098	Vacation Accrual	-	-	-	-	-	-	-	-	33,543.27	33,543.27	38,780.00	(5,236.73)	allocation billing - will fluctuate through the year	
099	Indirect	-	-	-	-	-	-	-	-	76,494.47	76,494.47	67,356.03	9,138.44	allocation billing - will fluctuate through the year	
		<u>739,077.63</u>	-	<u>203,146.13</u>	<u>377,825.21</u>	<u>936.00</u>	<u>19,406.88</u>	<u>206,041.55</u>	<u>40,500.00</u>	<u>411,522.90</u>	<u>244,176.12</u>	<u>2,242,632.42</u>	<u>2,211,071.74</u>	<u>31,560.68</u>	
		0.56	-	0.15	0.29										

Total Government Grants Spent	1,320,048.97	General	4,081.30	13%
Total Program	936.00	Dedicated	27,479.39	87%
Total Local	59,906.88		<u>31,560.69</u>	
Total In-Kind	206,041.55			
Total Pass-Thru	411,522.90			
Total Cost Allocation	<u>244,176.12</u>			
	<u>2,242,632.42</u>			

**Concho Valley Council of Governments Cash Flow**

FY 24-25	First Financial CVCOG General Fund (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG Balance	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial Square Credit Card			First Financial CVEDD (000's)			Total Balance
	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	
Beginning Balance:	\$ 1,013,689			\$ 118,626				\$ 314,720					\$ 642,184			\$ 33,245			1,204			\$ 536,605			
October	2,095,728	(2,020,375)	1,089,042	359,171	1,035	-	478,831	-	1,114	-	315,833	1,883,707	683,070	(412,635)	912,619	2,845	(1,448)	34,641	597	-	1,801	14,155	(10,717)	540,043	3,372,811
November			1,089,042				478,831				315,833	1,883,707			912,619			34,641		1,801			540,043	3,372,811	
December			1,089,042				478,831				315,833	1,883,707			912,619			34,641		1,801			540,043	3,372,811	
January			1,089,042				478,831				315,833	1,883,707			912,619			34,641		1,801			540,043	3,372,811	
February			1,089,042				478,831				315,833	1,883,707			912,619			34,641		1,801			540,043	3,372,811	
March			1,089,042				478,831				315,833	1,883,707			912,619			34,641		1,801			540,043	3,372,811	
April			1,089,042				478,831				315,833	1,883,707			912,619			34,641		1,801			540,043	3,372,811	
May			1,089,042				478,831				315,833	1,883,707			912,619			34,641		1,801			540,043	3,372,811	
June			1,089,042				478,831				315,833	1,883,707			912,619			34,641		1,801			540,043	3,372,811	
July			1,089,042				478,831				315,833	1,883,707			912,619			34,641		1,801			540,043	3,372,811	
August			1,089,042				478,831				315,833	1,883,707			912,619			34,641		1,801			540,043	3,372,811	
September			1,089,042				478,831				315,833	1,883,707			912,619			34,641		1,801			540,043	3,372,811	

Interest Rate at 4.177300% as of 10/01/24

Interest Rate at 4.177300% as of 10/01/24

Account opened to segregate Flix Funds

\$21,997.39 belongs to CVTD

FY 23-24	First Financial CVCOG General Fund (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG Balance	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial Square Credit Card			First Financial CVEDD (000's)			Total Balance
	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	
Beginning Balance:	\$ 973,339			\$ 676				\$ 283,993					\$ 1,666,792			\$ 27,165			-			\$ 538,422			
October	2,757,004	(2,562,497)	1,167,846	436,720	449	-	437,845	-	1,087	-	285,080	1,890,771	199,943	(980,629)	886,106	2,280	(1,950)	27,496	-	-	-	19,149	(8,900)	548,670	3,353,043
November	1,817,090	(2,219,059)	765,877	-	1,406	(153,867)	285,383	-	1,095	-	286,175	1,337,435	367,786	(506,797)	747,096	2,163	(1,718)	27,940	-	-	-	6,357	(5,566)	549,461	2,661,931
December	1,401,334	(1,406,172)	761,040	-	952	(70,918)	215,417	9,590	1,149	-	296,914	1,273,371	416,649	(595,492)	568,253	3,022	-	30,962	-	-	-	2,254	(54,468)	497,247	2,369,833
January	1,741,775	(1,452,332)	1,050,483	-	673	(66,645)	149,444	-	1,158	-	298,073	1,497,999	504,152	(494,515)	577,889	3,745	(4,314)	30,394	-	-	-	51,768	(74,401)	474,614	2,580,897
February	1,680,391	(1,366,438)	1,364,436	-	398	(76,741)	73,101	-	1,082	-	299,155	1,736,692	1,000,783	(652,433)	926,240	795	(2,841)	28,349	-	-	-	67,286	(67,121)	474,779	3,166,060
March	1,423,127	(2,029,865)	757,697	371,206	1,120	-	445,427	-	1,160	-	300,315	1,503,439	889,887	(445,650)	1,370,477	3,244	(518)	31,074	20	(20)	-	68,989	(57,726)	486,043	3,391,034
April	1,807,497	(1,740,774)	824,420	-	1,514	(78,394)	368,547	-	1,127	-	301,442	1,494,409	579,540	(510,578)	1,439,440	3,115	(2,667)	31,522	120	(20)	100	87,033	(46,854)	526,222	3,491,693
May	1,540,682	(1,582,153)	782,949	125,972	1,804	-	496,323	-	1,244	-	302,686	1,581,958	290,255	(645,528)	1,084,167	3,055	(2,712)	31,865	-	-	100	15,398	(40,274)	501,346	3,199,437
June	1,275,113	(1,509,549)	548,513	-	1,605	(83,568)	414,360	7,404	1,079	-	311,169	1,274,041	2,116,911	(1,938,550)	1,262,528	3,822	(2,485)	33,202	158	0	258	56,402	(5,625)	552,123	3,122,152
July	2,112,398	(1,734,998)	925,914	-	1,391	(108,248)	307,503	-	1,208	-	312,376	1,545,793	485,268	(426,305)	1,321,490	4,038	(3,061)	34,179	289	-	547	3,975	(8,875)	547,223	3,449,231
August	2,349,558	(3,032,076)	243,396	-	1,108	(82,602)	226,009	-	1,282	-	313,659	783,063	318,643	(497,955)	1,142,178	2,825	(3,208)	33,795	318	-	865	2,070	(7,627)	541,666	2,501,567
September	2,151,434	(1,381,140)	1,013,689	-	530	(107,912)	118,626	-	1,061	-	314,720	1,447,035	269,580	(769,574)	642,184	1,978	(2,528)	33,245	339	-	1,204	3,775	(8,836)	536,605	2,660,273

Interest Rate at 4.658900% as of 10/02/23

Interest Rate at 4.672200% as of 11/01/23

Interest Rate at 4.632500% as of 12/01/23

Interest Rate at 4.604700% as of 01/02/24

Interest Rate at 4.582400% as of 02/01/24

Interest Rate at 4.579500% as of 03/01/24

Interest Rate at 4.577700% as of 04/01/24

Interest Rate at 4.576600% as of 05/01/24

Interest Rate at 4.585600% as of 06/03/24

Interest Rate at 4.582400% as of 07/01/24

Interest Rate at 4.553000% as of 08/01/24

Interest Rate at 4.421700% as of 9/03/24

Interest Rate at 4.658900% as of 10/02/23

Interest Rate at 4.672200% as of 11/01/23

Interest Rate at 4.632500% as of 12/01/23

Interest Rate at 4.604700% as of 01/02/24

Interest Rate at 4.582400% as of 02/01/24

Interest Rate at 4.579500% as of 03/01/24

Interest Rate at 4.577700% as of 04/01/24

Interest Rate at 4.576600% as of 05/01/24

Interest Rate at 4.585600% as of 06/03/24

Interest Rate at 4.582400% as of 07/01/24

Interest Rate at 4.553000% as of 08/01/24

Interest Rate at 4.421700% as of 9/03/24

Account opened to segregate Greyhound Funds

\$21,972.39 belongs to CVTD

In compliance with PFIA 2256.023 and CVCOG Investment Policy section XI

*John Austin Stokes* 11-6-2024  
CVCOG Executive Director/Investment Officer Date

*Michael Meek* 11-6-2024  
CVCOG Director of Finance Date



January 2025



Attendance - October	Funded Enrollment	Reported Enrollment	Percent Enrollment
Head Start Funded	411	392	95%
Early Head Start Funded	128	123	96%

3% of slots reserved for families experiencing homelessness or children in foster care

	Current	Funded Enrollment
<b>Disability - October</b>		
HS # of Children with IEP	12	380
Percentage this month	3%	
EHS Children with IFSP	12	120
Percentage this month	10%	
Total # of children with IEP/ IFSP	24	500
Program wide % this month	5%	

Nutrition - October	Meals Served	Reimbursement Amount
	23,678	\$66,817.64

### HEAD START STAFF

Administrative Office  
5430 Link Road  
Phone (325)944-9666

**Carolina Raymond**  
Director

**Stephanie Hernandez**  
Assistant Director / Early Head Start  
Education Manager

**Cheryl Mayberry**  
Education & Disability Manager

**Ofelia Barron**  
ERSEA & Facility Manager

**Mary Husted**  
Compliance & Nutrition Specialist

**Stacy Walker**  
Family & Community, Parent  
Engagement Manager

**Melissa Miranda**  
Health & Mental Health Manager



# Head Start

**HEAD START (HS)** promotes school readiness of children under 5 from low-income families through education, health, social and other services.

**Early Head Start (EHS)** provides intensive comprehensive child development and family support services to low-income infants and toddlers under the age of 3 and their families, and to pregnant women and their families.



**To complete an application please contact the following sites below:**

School	Director	Family Service Workers	Hours Operation	Phone
Day Head Start Early Head Start	Comoshontai Hollis	Nelda Garza Lori Palacios Brittney Brown Madelyn Herrera	7:45 am - 4:00 pm	325-481-3395
Eden Head Start	Mary Torres	Mary Torres	7:45 am - 3:30 pm	325-869-8703
Eldorado Head Start	Abigail Ussery	Abigail Ussery	7:45 am - 3:30 pm	325-853-3366
Menard Head Start Early Head Start	Bertha DeAnda	Bertha DeAnda	7:45 am - 3:30 pm	325-396-2885
Ozona Head Start	Tracy Ybarra	Tracy Ybarra	7:45 am - 3:30 pm	325-392-3429
Rio Vista Head Start Early Head Start	Michelle Aguirre	Kristy Geary Rebecca Salinas Maria Vasquez Emily Ceballos	7:45 am - 4:00 pm	325-659-3670





## Program News

- Starting work on our Change of Scope and the Grant Application.
- Developing a New Enrollment process for the 2025-2026 School Year

**MERRY**  
**CHRISTMAS**  
*from*  
**Ozona Head Start**







**CONCHO VALLEY**  
COUNCIL OF GOVERNMENTS



# Head Start

**January 2025**

Updated Monthly



# WE ARE HIRING!!!

JOIN US!

## @ CVCOG Head Start/Early Head

### Job Positions Available

1. Universal Substitutes @ Eldorado, Eden, Menards, Ozona Head Start
2. Universal Substitutes San Angelo @ Day and Rio Vista Head Start
3. Early Head Start/Head Start Cook/Custodian Substitute Day Head Start

**To Apply: Scan the QR Code or Contact us At!**

**CVCOG Head Start/Early Head Start**

**325-944-9666 / <https://www.cvcog.org/cvcog/>**

**5430 Linb Rd. San Angelo, TX 76903**

